



Proposed Budget

Litchfield

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-28-22

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
ANDREW CUTLER	CHAIR	<i>[Signature]</i>
WILLIAM HAYES	MEMBER	<i>[Signature]</i>
Katharine Stevens	Member	<i>[Signature]</i>
Derek Banka	Member	<i>[Signature]</i>
Scott Taylor	Member	<i>[Signature]</i>
Christina M. Harrison	Member	<i>[Signature]</i>
Keri Douglas	member	<i>[Signature]</i>
John David Sen	Vice Chair	<i>[Signature]</i>
F. Robert LEARY	Member	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$156,294	\$146,505	\$157,802	\$0	\$157,802	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$131,124	\$123,748	\$134,922	\$0	\$134,922	\$0
4150-4151	Financial Administration	08	\$671,180	\$531,228	\$568,813	\$0	\$568,813	\$0
4152	Revaluation of Property	08	\$28,077	\$26,996	\$27,210	\$0	\$27,210	\$0
4153	Legal Expense	08	\$11,366	\$80,000	\$25,721	\$0	\$25,721	\$0
4155-4159	Personnel Administration	08	\$708,027	\$748,350	\$833,218	\$0	\$833,218	\$0
4191-4193	Planning and Zoning	08	\$34,232	\$41,432	\$44,270	\$0	\$44,270	\$0
4194	General Government Buildings	08	\$278,632	\$251,143	\$274,901	\$0	\$274,901	\$0
4195	Cemeteries	08	\$12,588	\$13,790	\$13,887	\$0	\$13,887	\$0
4196	Insurance	08	\$68,562	\$69,687	\$78,960	\$0	\$78,960	\$0
4197	Advertising and Regional Association	08	\$16,277	\$16,316	\$16,875	\$0	\$16,875	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$2,116,359	\$2,049,195	\$2,176,579	\$0	\$2,176,579	\$0
Public Safety								
4210-4214	Police	08	\$1,836,791	\$1,972,950	\$1,968,744	\$0	\$1,968,744	\$0
4215-4219	Ambulance	08	\$72,555	\$69,225	\$70,500	\$0	\$70,500	\$0
4220-4229	Fire	08	\$1,074,002	\$1,150,307	\$1,051,072	\$0	\$1,051,072	\$0
4240-4249	Building Inspection	08	\$68,812	\$83,790	\$94,103	\$0	\$94,103	\$0
4290-4298	Emergency Management	08	\$15,219	\$16,977	\$17,281	\$0	\$17,281	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$3,067,379	\$3,293,249	\$3,201,700	\$0	\$3,201,700	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Highways and Streets								
4311	Administration	08	\$17,015	\$24,104	\$26,173	\$0	\$26,173	\$0
4312	Highways and Streets	08	\$879,906	\$821,798	\$802,491	\$0	\$802,491	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	08	\$22,208	\$13,800	\$8,800	\$0	\$8,800	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$919,129	\$859,702	\$837,464	\$0	\$837,464	\$0
Sanitation								
4321	Administration	08	\$458,460	\$447,976	\$478,348	\$0	\$478,348	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$458,460	\$447,976	\$478,348	\$0	\$478,348	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Health								
4411	Administration	08	\$31,313	\$33,881	\$30,685	\$0	\$30,685	\$0
4414	Pest Control	08	\$19,006	\$19,756	\$20,116	\$0	\$20,116	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$21,255	\$21,255	\$0	\$0	\$0	\$0
Health Subtotal			\$71,574	\$74,892	\$50,801	\$0	\$50,801	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$3,580	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$3,580	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	08	\$104,729	\$90,476	\$124,213	\$0	\$124,213	\$0
4550-4559	Library	08	\$305,453	\$305,453	\$303,177	\$0	\$303,177	\$0
4583	Patriotic Purposes	08	\$5,854	\$1,550	\$1,550	\$0	\$1,550	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$416,036	\$397,479	\$428,940	\$0	\$428,940	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	08	\$745	\$794	\$2,016	\$0	\$2,016	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$745	\$794	\$2,016	\$0	\$2,016	\$0



Appropriations

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Debt Service								
4711	Long Term Bonds and Notes - Principal	08	\$125,000	\$125,000	\$130,000	\$0	\$130,000	\$0
4721	Long Term Bonds and Notes - Interest	08	\$114,981	\$162,145	\$107,188	\$0	\$107,188	\$0
4723	Tax Anticipation Notes - Interest	08	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$239,981	\$287,146	\$237,189	\$0	\$237,189	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$100,000	\$100,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$100,000	\$100,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$7,413,037	\$0	\$7,413,037	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	19	\$35,408	\$0	\$35,408	\$0
		<i>Purpose: Farmland Capital Reserve Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	14	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Property Revaluation Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	15	\$12,000	\$0	\$12,000	\$0
		<i>Purpose: Technology & Communication Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	16	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Fire Vehicle and Equipment Repair Expendable Trust</i>				
4916	To Expendable Trusts/Fiduciary Funds	17	\$80,000	\$0	\$80,000	\$0
		<i>Purpose: Public Works Expendable Trust Fund</i>				
Total Proposed Special Articles			\$177,408	\$0	\$177,408	\$0



Individual Warrant Articles

Account	Purpose	Article	Selectmen's	Selectmen's	Budget	Budget
			Appropriations for period ending 12/31/2022 (Recommended)	Appropriations for period ending 12/31/2022 (Not Recommended)	Committee's Appropriations for period ending 12/31/2022 (Recommended)	Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4140-4149	Election, Registration, and Vital Statistics	12	\$9,144	\$0	\$9,144	\$0
		<i>Purpose: Part Time Clerk Position</i>				
4312	Highways and Streets	10	\$41,736	\$0	\$41,736	\$0
		<i>Purpose: Full Time Highway Position</i>				
4415-4419	Health Agencies, Hospitals, and Other	09	\$21,255	\$0	\$21,255	\$0
		<i>Purpose: Human Services and Health Agencies</i>				
4902	Machinery, Vehicles, and Equipment	13	\$147,948	\$0	\$0	\$147,948
		<i>Purpose: Fire Engine Lease Purchase</i>				
Total Proposed Individual Articles			\$220,083	\$0	\$72,135	\$147,948



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund	08	\$0	\$35,000	\$35,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$0	\$2,000	\$2,000
3186	Payment in Lieu of Taxes	08	\$0	\$25,494	\$25,494
3187	Excavation Tax	08	\$0	\$4,000	\$4,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	08	\$0	\$22,500	\$22,500
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$88,994	\$88,994
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	08	\$0	\$1,850	\$1,850
3220	Motor Vehicle Permit Fees	08	\$0	\$1,938,000	\$1,938,000
3230	Building Permits	08	\$0	\$25,800	\$25,800
3290	Other Licenses, Permits, and Fees	08	\$0	\$31,300	\$31,300
3311-3319	From Federal Government	08	\$0	\$350	\$350
Licenses, Permits, and Fees Subtotal			\$0	\$1,997,300	\$1,997,300
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	08	\$0	\$636,690	\$636,690
3353	Highway Block Grant	08	\$0	\$200,000	\$200,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	08	\$0	\$175	\$175
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$836,865	\$836,865



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Charges for Services					
3401-3406	Income from Departments	08	\$0	\$16,523	\$16,523
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$16,523	\$16,523
Miscellaneous Revenues					
3501	Sale of Municipal Property	08	\$0	\$1	\$1
3502	Interest on Investments	08	\$0	\$6,000	\$6,000
3503-3509	Other	08	\$0	\$9,051	\$9,051
Miscellaneous Revenues Subtotal			\$0	\$15,052	\$15,052
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds	19	\$0	\$35,408	\$35,408
Interfund Operating Transfers In Subtotal			\$0	\$35,408	\$35,408
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	15, 17, 16, 14	\$0	\$142,000	\$142,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$142,000	\$142,000
Total Estimated Revenues and Credits			\$0	\$3,132,142	\$3,132,142



Budget Summary

Item	Selectmen's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$7,413,037	\$7,413,037
Special Warrant Articles	\$177,408	\$177,408
Individual Warrant Articles	\$220,083	\$72,135
Total Appropriations	\$7,810,528	\$7,662,580
Less Amount of Estimated Revenues & Credits	\$3,132,142	\$3,132,142
Estimated Amount of Taxes to be Raised	\$4,678,386	\$4,530,438



Supplemental Schedule

1. Total Recommended by Budget Committee	\$7,662,580
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$7,662,580
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$766,258
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$8,428,838