

ZBA APPLICATION FEE SCHEDULE

ITEM	Fee Amount	Payee
Application Fee:	\$100.00	→ Make Check Payable to "Town of Litchfield"
Certified Mail/Return Receipt Notifications:	SEE TABLE	→ Make Check Payable to "USPS"

Instructions for calculating # of Certified Letters/Return Receipt to be sent are as follows:

- One (1) Certified Letter/Return Receipt to the *Property Owner* as listed on the Application
- One (1) Certified Letter/Return Receipt to each *Abutter* as listed on the Application
- One (1) Certified Letter/Return Receipt to the *Applicant* as listed on the application **ONLY REQUIRED IF APPLICANT IS DIFFERENT THAN THE PROPERTY OWNER**

Example 1: An application with 5 Abutters, Applicant and Owner listed on the application are the same = 6 total Certified Letter/Return Receipt

Example 2: An application with 5 Abutters, Applicant and Owner listed on the application are different = 7 total Certified Letter/Return Receipt

# of Certified Letters/Return Receipt to be Sent	Payment to USPS	Payment to Town	# of Certified Letters/Return Receipt to be Sent	Payment to USPS	Payment to Town	# of Certified Letters/Return Receipt to be Sent	Payment to USPS	Payment to Town
1	\$ 7.38	\$ 100.00	26	\$ 191.88	\$ 100.00	51	\$ 376.38	\$ 100.00
2	\$ 14.76	\$ 100.00	27	\$ 199.26	\$ 100.00	52	\$ 383.76	\$ 100.00
3	\$ 22.14	\$ 100.00	28	\$ 206.64	\$ 100.00	53	\$ 391.14	\$ 100.00
4	\$ 29.52	\$ 100.00	29	\$ 214.02	\$ 100.00	54	\$ 398.52	\$ 100.00
5	\$ 36.90	\$ 100.00	30	\$ 221.40	\$ 100.00	55	\$ 405.90	\$ 100.00
6	\$ 44.28	\$ 100.00	31	\$ 228.78	\$ 100.00	56	\$ 413.28	\$ 100.00
7	\$ 51.66	\$ 100.00	32	\$ 236.16	\$ 100.00	57	\$ 420.66	\$ 100.00
8	\$ 59.04	\$ 100.00	33	\$ 243.54	\$ 100.00	58	\$ 428.04	\$ 100.00
9	\$ 66.42	\$ 100.00	34	\$ 250.92	\$ 100.00	59	\$ 435.42	\$ 100.00
10	\$ 73.80	\$ 100.00	35	\$ 258.30	\$ 100.00	60	\$ 442.80	\$ 100.00
11	\$ 81.18	\$ 100.00	36	\$ 265.68	\$ 100.00	61	\$ 450.18	\$ 100.00
12	\$ 88.56	\$ 100.00	37	\$ 273.06	\$ 100.00	62	\$ 457.56	\$ 100.00
13	\$ 95.94	\$ 100.00	38	\$ 280.44	\$ 100.00	63	\$ 464.94	\$ 100.00
14	\$ 103.32	\$ 100.00	39	\$ 287.82	\$ 100.00	64	\$ 472.32	\$ 100.00
15	\$ 110.70	\$ 100.00	40	\$ 295.20	\$ 100.00	65	\$ 479.70	\$ 100.00
16	\$ 118.08	\$ 100.00	41	\$ 302.58	\$ 100.00	66	\$ 487.08	\$ 100.00
17	\$ 125.46	\$ 100.00	42	\$ 309.96	\$ 100.00	67	\$ 494.46	\$ 100.00
18	\$ 132.84	\$ 100.00	43	\$ 317.34	\$ 100.00	68	\$ 501.84	\$ 100.00
19	\$ 140.22	\$ 100.00	44	\$ 324.72	\$ 100.00	69	\$ 509.22	\$ 100.00
20	\$ 147.60	\$ 100.00	45	\$ 332.10	\$ 100.00	70	\$ 516.60	\$ 100.00
21	\$ 154.98	\$ 100.00	46	\$ 339.48	\$ 100.00	71	\$ 523.98	\$ 100.00
22	\$ 162.36	\$ 100.00	47	\$ 346.86	\$ 100.00	72	\$ 531.36	\$ 100.00
23	\$ 169.74	\$ 100.00	48	\$ 354.24	\$ 100.00	73	\$ 538.74	\$ 100.00
24	\$ 177.12	\$ 100.00	49	\$ 361.62	\$ 100.00	74	\$ 546.12	\$ 100.00
25	\$ 184.50	\$ 100.00	50	\$ 369.00	\$ 100.00	75	\$ 553.50	\$ 100.00
							First-Class Stamp Fee	\$ 0.58
							Certified Mail Fee	\$ 3.75
							Return Receipt Green Card Fee	\$ 3.05
							Effective January, 2020 USPS Current Rate for Certified Mail with Return Receipt (Green Card)	\$ 7.38