

**Town of Litchfield, NH**  
**Board of Selectmen**  
**Special Meeting**  
**August 19, 2021**  
**Litchfield Town Hall**

**In Attendance:**

**Selectmen:** Steve Webber, Chairman; F. Robert Leary, Sr., Vice Chairman; Richard W. Lascelles; Kevin A. Lynch; and Kimberly M. Queenan

**Town Manager:** Troy Brown

**Rec Commission:** Steve Gannon, Chairman; Andrew Ruggles, Vice-Chairman; Peter Ames; Judy Brennen; Chris Burns; Andy Collins

**Selectmen's Rep:** Steve Webber

**Absent:** Mike Boschi, Jeff Towne

**In Attendance:** Laura Spector-Morgan, Esquire (Virtual)

**1. Call to Order:**

a. 7:00 pm - Chairman Steve Webber called the meeting to order, followed by the Pledge of Allegiance.

**2. Business:**

**a. Chaos and Kindness – Recycled Percussion: Back to School Concert Bash:**

Chair Steve Gannon mentioned that he was made aware that Chaos & Kindness wanted to perform a 'Back to School Concert Bash.' Mr. Gannon submitted the necessary information, and the group accepted. Recycled Percussion is looking for the following:

- i. A Venue:
  - a. Roy Memorial Park
  - b. Sawmill Park
- ii. Emergency Services:
  - a. Police
  - b. Fire
  - c. Medical

Mr. Gannon commented that, after some research, Roy Memorial Park would be a better location than Sawmill Park. He noted that Recycled Percussion would provide the sound, lighting, the stage, entertainment, and ticket sales. The Back to School Concert Bash will be open to the public, and the ticket costs will be around \$30. Mr. Gannon stated that Recycled Percussion would return 10% of the ticket sales directly to the Town of Litchfield. The band will hold off another 10% to take students out shopping with the castmates.

Mr. Gannon mentioned that a lot of the planning would be determined by the approval of the Board of Selectmen and the Rec Commission. Recycled Percussion informed Mr. Gannon that the estimated size of the concert would be 1,000 people of all ages. The concert will be very family-oriented, and this means no alcohol will be permitted.

Mr. Gannon said that the band is targeting Saturday, August 28, and the time is still to be determined. He believed the concert would be from 2 pm until 9 pm. There will be multiple bands at the event, and Recycled Percussion will be the headline.

Mr. Gannon reached out to the LGSL, and LBA and the groups will open the concession stand. The Allen family, who own Wagon Wheel Mini Donuts, has been contacted. He also reached out to a company that owns an ice-cream truck, and he will reach out to the Boy Scouts and see if they would sell water. He noted that Lix Ice Cream & Catering has an event on August 28, but they will see what they can do.

Mr. Gannon said that Town Administrator Troy Brown reached out to Superintendent Michael Jette about allowing the Town to use the School District's parking lot. Dr. Jette informed Mr. Brown that the use of their parking lot should not be a problem. Handicap Parking will be made available to those who have a handicap placard. Mr. Gannon claimed that he has a couple of sophomores lined up to assist with gate access to the parking lots.

Mr. Gannon stated that porta-potties would need to be brought into Roy Memorial Park. He spoke with Mr. Brown about the porta-potties, lights, and signs. He noted that Talent Hall will be closed to the public but will be used by the entertainers.

Mr. Gannon stated that Roy Memorial Park is 3.8 Acres of open space. He believes there is enough space to have the concert safely and not be concerned about spreading Covid-19.

Selectman Rich Lascelles asked if there would be a rain date in case of rain. Mr. Gannon stated that Recycled Percussion would have concerts on August 27, 28, and 29. If it rains on the 28, then the event will likely not occur. Mr. Gannon added that Recycled Percussion has insurance, but the band would also be covered under the Rec Commission's insurance. Mr. Brown confirmed that there would not be an issue with the insurance coverage.

Mr. Brown commented that Laura Spector-Morgan, Esquire, legal counsel, informed him that the Town of Litchfield should have a written agreement with Recycled Percussion. Ms. Spector-Morgan stated that she always wants a written agreement. She believes that insurance is essential to be covered by the written agreement, and Mr. Brown will want to have the agreement reviewed by Primax. Ms. Spector-Morgan agreed that Recycled Percussion would likely have their insurance, which would work with the Town of Litchfield's insurance.

Mr. Gannon said he would confirm with Recycled Percussion that they have their insurance policy. Mr. Lascelles asked if this was the first time the Town had a for-profit company using Roy Memorial Park? He noted that if this is the case, the Town is creating a precedent for allowing for-profit companies to request use of the Town of Litchfield property. Andy Collins made a statement that appeared to answer Mr. Lascelles' concern. Ms. Spector-Morgan advised the Selectmen to write a policy regarding the use of the Town of Litchfield property.

Most of the Rec Commission members, who were in attendance, sat away from microphones and were inaudible. Vice-Chair Andrew Ruggles asked if Recycled Percussion were willing to limit the number of tickets sold to 1,000. Mr. Gannon will ask about the ability to limit the number of tickets sold.

The topic of dogs was brought up, and the decision was made that dogs would have to be on a leash.

Mr. Brown stated that the Town of Litchfield reserves ‘vendor rights’. He added that if the Board agrees to the event, then the vendors would be local vendors and non-profit organizations.

The two Boards discussed the best way to help the residents who have trouble walking and where to place the stage.

**Rec. Commission:**

**Discussion:** Because of attendance, Judy Brennen was made a voting member.

**Motion:** (S. Gannon / A. Ruggles) I move to allow Chaos and Kindness to hold a ‘Back to School concert Bash at Roy Memorial Park on Saturday, August 28 between the hours of 12 pm and 10 pm, with 20% of the proceeds coming back to the Town

**Vote:** (7-0-0) The motion carried

**Board of Selectmen:**

**Discussion:** No Discussion

**Motion:** (Selectman R. Lascelles / Selectman K. Queenan) I move to accept the recommendation of the Recreation Commission.

**Vote:** (5-0-0) The motion carried

**Rec. Commission:**

**Discussion:** No Discussion

**Motion:** (S. Gannon / Selectman S. Webber) I move to authorize the use of Roy Memorial Park soccer fields by the Litchfield Middle School on Monday, Tuesday, and Wednesday, next week, from 7 am until 11 am for soccer tryouts.

**Vote:** (7-0-0) The motion carried

Chair Steve Webber asked Laura Spector-Morgan, Esquire to explain what a non-meeting is. Ms. Morgan described what a Non-Meeting is and mentioned that RSA 91-A:2, I (b) – Consultation with legal counsel was considered a Non-Meeting.

**5. Public Input:**

a. None

**6. Non-Meeting:**

**Discussion:** None

**Motion:** (Selectman R. Leary / Selectman K. Lynch) motioned to a non-meeting under 91-a:2(b) at 7:26 pm.

**Vote:** (5-0-0) The motion carried.

**7. Reconvened Public Input:**

8:4

**8. Adjournment:**

**Discussion:** None

**Motion:** (Selectman K. Lynch/ Selectman R. Leary) motioned to adjourn the public meeting at 8:49 pm.

**Vote:** (5-0-0) The motion carried.

Respectfully Submitted,  
Matthew Sullivan  
BOS Recording Secretary

Approved by the Board of Selectmen:

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Steven J. Webber, Chairman

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F. Robert Leary, Sr., Vice Chairman

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Richard W. Lascelles

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Kevin A. Lynch

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Kimberly M. Queenan