



Proposed Budget

Litchfield

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-22-2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
WILLIAM HAYES	MEMBER	<i>William Hayes</i>
Nicole Fordey	Vice Chair	<i>Nicole Fordey</i>
ANDREW CUTLER	CHAIR	<i>Andrew Cutler</i>
Brian Bourque	SP Rep	<i>Brian Bourque</i>
John David Son	MEMBER	<i>John David Son</i>
Keri Douglas	member	<i>Keri B. Douglas</i>
Scott Taylor	Member	<i>Scott Taylor</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-737

ORIGINAL

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$178,081	\$151,384	\$146,505	\$0	\$146,505	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$123,096	\$116,146	\$123,748	\$0	\$123,748	\$0
4150-4151	Financial Administration	04	\$549,397	\$514,933	\$531,228	\$0	\$531,228	\$0
4152	Revaluation of Property	04	\$77,569	\$56,697	\$26,996	\$0	\$26,996	\$0
4153	Legal Expense	04	\$19,667	\$45,000	\$30,000	\$0	\$30,000	\$0
4155-4159	Personnel Administration	04	\$623,604	\$672,039	\$748,350	\$0	\$748,350	\$0
4191-4193	Planning and Zoning	04	\$33,202	\$42,088	\$41,432	\$0	\$41,432	\$0
4194	General Government Buildings	04	\$163,818	\$128,670	\$251,143	\$0	\$251,143	\$0
4195	Cemeteries	04	\$11,460	\$10,500	\$13,790	\$0	\$13,790	\$0
4196	Insurance	04	\$63,498	\$66,896	\$69,687	\$0	\$69,687	\$0
4197	Advertising and Regional Association	04	\$15,928	\$16,320	\$16,316	\$0	\$16,316	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$1,859,320	\$1,820,673	\$1,999,195	\$0	\$1,999,195	\$0
Public Safety								
4210-4214	Police	04	\$1,819,962	\$1,992,357	\$1,961,147	\$0	\$1,961,147	\$0
4215-4219	Ambulance	04	\$70,703	\$67,500	\$69,225	\$0	\$69,225	\$0
4220-4229	Fire	04	\$1,066,146	\$1,142,208	\$1,150,307	\$0	\$1,150,307	\$0
4240-4249	Building Inspection	04	\$68,904	\$98,035	\$83,790	\$0	\$83,790	\$0
4290-4298	Emergency Management	04	\$15,992	\$15,977	\$16,977	\$0	\$16,977	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$3,041,707	\$3,316,077	\$3,281,446	\$0	\$3,281,446	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

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Highways and Streets								
4311	Administration	04	\$22,518	\$27,075	\$24,104	\$0	\$24,104	\$0
4312	Highways and Streets	04	\$787,433	\$803,339	\$721,798	\$0	\$721,798	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	04	\$13,731	\$13,350	\$13,800	\$0	\$13,800	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$823,682	\$843,764	\$759,702	\$0	\$759,702	\$0
Sanitation								
4321	Administration	04	\$455,704	\$429,295	\$447,976	\$0	\$447,976	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$455,704	\$429,295	\$447,976	\$0	\$447,976	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Health								
4411	Administration	04	\$32,530	\$33,980	\$33,881	\$0	\$33,881	\$0
4414	Pest Control	04	\$20,861	\$21,003	\$19,756	\$0	\$19,756	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$22,758	\$15,000	\$0	\$0	\$0	\$0
	Health Subtotal		\$76,149	\$69,983	\$53,637	\$0	\$53,637	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$4,706	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$4,706	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	04	\$79,476	\$95,925	\$90,476	\$0	\$90,476	\$0
4550-4559	Library	04	\$266,883	\$266,883	\$305,453	\$0	\$305,453	\$0
4583	Patriotic Purposes	04	\$1,500	\$1,500	\$1,550	\$0	\$1,550	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$347,859	\$364,308	\$397,479	\$0	\$397,479	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	04	\$1,287	\$1,398	\$794	\$0	\$794	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,287	\$1,398	\$794	\$0	\$794	\$0



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Debt Service								
4711	Long Term Bonds and Notes - Principal	04	\$115,000	\$115,000	\$125,000	\$0	\$125,000	\$0
4721	Long Term Bonds and Notes - Interest	04	\$144,428	\$144,428	\$138,563	\$0	\$138,563	\$0
4723	Tax Anticipation Notes - Interest	04	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$259,428	\$259,429	\$263,564	\$0	\$263,564	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$96,725	\$100,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$96,725	\$100,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$7,203,793	\$0	\$7,203,793	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4153	Legal Expense	10	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Pennichuck East Utility Rate Increase</i>				
4916	To Expendable Trusts/Fiduciary Funds	09	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Property Revaluation Expendable Trust Fund</i>				
Total Proposed Special Articles			\$75,000	\$0	\$75,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4210-4214	Police	05	\$11,803	\$0	\$11,803	\$0
		<i>Purpose: Police Contract</i>				
4312	Highways and Streets	07	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Road Improvements</i>				
4415-4419	Health Agencies, Hospitals, and Other	06	\$21,255	\$0	\$21,255	\$0
		<i>Purpose: Human Services and Health Agencies</i>				
4721	Long Term Bonds and Notes - Interest	11	\$23,582	\$0	\$23,582	\$0
		<i>Purpose: Fire Station Bond Proceeds</i>				
4902	Machinery, Vehicles, and Equipment	08	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Plow Truck Purchase</i>				
Total Proposed Individual Articles			\$256,640	\$0	\$256,640	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund	04	\$42,168	\$25,000	\$25,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$184	\$500	\$500
3186	Payment in Lieu of Taxes	04	\$25,494	\$30,000	\$30,000
3187	Excavation Tax	04	\$3,155	\$3,000	\$3,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$22,653	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$93,654	\$88,500	\$88,500
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	04	\$2,708	\$1,450	\$1,450
3220	Motor Vehicle Permit Fees	04	\$1,973,934	\$1,910,000	\$1,910,000
3230	Building Permits	04	\$60,101	\$36,600	\$36,600
3290	Other Licenses, Permits, and Fees	04	\$34,360	\$30,700	\$30,700
3311-3319	From Federal Government	04	\$359	\$350	\$350
Licenses, Permits, and Fees Subtotal			\$2,071,462	\$1,979,100	\$1,979,100
State Sources					
3351	Municipal Aid/Shared Revenues		\$71,689	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$436,904	\$349,523	\$349,523
3353	Highway Block Grant	04	\$204,375	\$190,000	\$190,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$190	\$187	\$187
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$713,158	\$539,710	\$539,710



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Charges for Services					
3401-3406	Income from Departments	04	\$16,953	\$16,073	\$16,073
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$16,953	\$16,073	\$16,073
Miscellaneous Revenues					
3501	Sale of Municipal Property	04	\$3,217	\$1	\$1
3502	Interest on Investments	04	\$27,423	\$30,000	\$30,000
3503-3509	Other	04	\$33,998	\$6,905	\$6,905
Miscellaneous Revenues Subtotal			\$64,638	\$36,906	\$36,906
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$27,448	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$27,448	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	10, 07, 08, 09, 11	\$0	\$298,582	\$298,582
9999	Fund Balance to Reduce Taxes	04	\$0	\$56,855	\$56,855
Other Financing Sources Subtotal			\$0	\$355,437	\$355,437
Total Estimated Revenues and Credits			\$2,987,313	\$3,015,726	\$3,015,726



Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$7,203,793	\$7,203,793
Special Warrant Articles	\$75,000	\$75,000
Individual Warrant Articles	\$256,640	\$256,640
Total Appropriations	\$7,535,433	\$7,535,433
Less Amount of Estimated Revenues & Credits	\$3,015,726	\$3,015,726
Estimated Amount of Taxes to be Raised	\$4,519,707	\$4,519,707



Supplemental Schedule

1. Total Recommended by Budget Committee	\$7,535,433
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$125,000
3. Interest: Long-Term Bonds & Notes	\$138,563
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$263,563
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$7,271,870
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$727,187
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$11,803
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$8,262,620