



TOWN OF LITCHFIELD

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www.litchfieldnh.gov

REQUEST FOR PROPOSALS

RECREATION FIELD MOWING, MAINTENANCE & MOWING AND TRIMMING OF

OTHER RECREATIONAL AREAS

The Town of Litchfield Recreation Commission is soliciting proposals for mowing and field maintenance services for January 1, 2021 through December 31, 2021.

There are two proposals being requested:

- Proposal 1: Athletic Field Health and Maintenance Program Objective
- Proposal 2: Mowing and Trimming of Other Recreational Areas

You may bid on either or both proposals. If you offer a discount if awarded both proposals please include that information in your cover letter. The public opening of sealed proposals will be conducted at noon on October 23, 2020 at 2 Liberty Way, Litchfield, NH. No bids can be accepted once the first sealed bid has been opened. Questions should be directed to: rc@litchfieldnh.gov. Proposals shall be delivered to Town Hall, 2 Liberty Way, Litchfield, NH 03052 in a sealed envelope marked "Recreation Commission Field Mowing Proposal", "Recreation Commission Field Maintenance Proposal" or "Recreation Commission Field Mowing & Maintenance Proposal" by noon on October 23, 2020 to ensure consideration. A discussion and awarding of the bid will be done at a public meeting at 7:30pm on October 27, 2020. This meeting will be at 2 Liberty Way in Litchfield, NH.

Andy Collins

Litchfield Recreation Commission

Proposal 1 :

Athletic Field Health and Maintenance Program Objective:

Maintain optimum playability and aesthetic appearance throughout the growing season. Fields are to be mowed weekly, preferably on Thursdays or Fridays, in a timely and professional manner with line trimming as needed, but not less than every two weeks. *Any clippings that are collected must be taken off site.*

Maintenance Objective:

- Spring Clean-up
- Fertilization - Multi-step program- Including crabgrass prevention, broadleaf prevention, pelletized lime application(in the fall after aeration), and fertilization based on nutrient content results provided by soil tests as well as visual assessment
- Pest Control-Grub and insect control applications
- Aeration - full core aeration in the fall
- Over seeding - entire field in the fall, worn/high traffic areas as needed throughout season
- Irrigation - activation & winterization, bi-weekly testing of all zones

Fields to be maintained:

1. Darrah Soccer & Softball Fields, including expanded area, inclusive of the grass area around Talent Hall.
2. Corning Road Baseball Fields and area between the fields - One 45' base path grass infield and one 60' base path infield. **Infield grass clippings must be bagged and other clippings removed from infield mix.** Extra care must be taken to avoid damage to field equipment including signage
3. Innes Soccer Field - Located on Brickyard Road
4. Litchfield Park at Sawmill Brook - Located off of Albuquerque Ave.
5. Justin Bissett Baseball Complex - Located on Jeff Lane. One 70' base path grass infield and one 60' base path infield.- **Infield grass clippings must be bagged and other clippings removed from infield mix.** Also included is the area between the fields extending to Jeff Lane. Extra care must be taken to avoid damage to field equipment including signage.

Contracts may be awarded for periods of 1-3 years. The successful contractor will be required to enter into a contract with the Town of Litchfield. That contract will provide, among other things, that the town may terminate the contract for unsatisfactory performance. Whether service is satisfactory shall be determined in the sole discretion of the Recreation Commission. Contractor must comply with all State of New Hampshire regulations for pesticide, chemical and fertilizer use and the Commission must be provided a record of all herbicides applied. All records of fertilization and soil sample results shall be given to the recreation commission for our records. Please provide a certificate of insurance as well as your payment terms and conditions. If prepayment is required the Litchfield Recreation Commission may require a performance bond. The Town and Recreation Commission reserve the right to reject any and all proposals, and waive any minor or non-material informalities, if deemed to be in the best interest of the Town and Recreation Commission. Questions should be directed to: rc@litchfieldnh.gov . Proposals shall be delivered to Town Hall, 2 Liberty Way, Litchfield, NH 03052 in a sealed envelope marked "Recreation Commission Field Mowing Proposal", "Recreation Commission Field Maintenance Proposal" or "Recreation Commission Field Mowing & Maintenance Proposal" by noon on October 23, 2020 to ensure consideration. The public opening of sealed proposals will be conducted at noon on October 23, 2020 at 2 Liberty Way, Litchfield, NH. No bids can be accepted once the first sealed bid has been opened.

Proposal 2 :

Mowing and Trimming of Other Recreational Areas objective:

Maintain an aesthetic appearance throughout the growing season. Other recreational areas are to be mowed weekly, or as specified below, in a timely and professional manner with line trimming as needed, but not less than every two weeks.

Other Recreational areas to be mowed/maintained:

1. John Bryant River Access - Mow and trim grass area along driveway, parking lot, sign and footpath weekly in the months of May and June, then biweekly in the months of July-November. In cases of extreme drought or excessive rains, mowing schedules may need to be modified to maintain an appropriate grass length.
 - a. John Bryant River Access - Treat and control poison ivy along footpath. No treatment to come within 30 feet of the active farmland.
2. Sawmill Tennis Courts - Mow and trim grass areas between bike path, tree line and edge of entry driveway, as well as around the tennis court fence. Also, included is the grass area in the center of the round-about by the soccer field entrance. Mowing shall be weekly in the months of May and June, then biweekly in the months of July-November. In cases of extreme drought or excessive rains, mowing schedules may need to be modified to maintain an appropriate grass length.

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