

**PLANNING BOARD PUBLIC MEETING
TOWN OF LITCHFIELD**

Held on June 2, 2020

minutes approved on 6/16/2020

In response to the COVID-19 Pandemic, the Planning Board held a remote meeting pursuant to Governor Sununu's Emergency Order #12 related to public meetings.

The Litchfield Planning Board held a remote meeting via Webex on Tuesday, June 2, 2020 at 7:00 p.m.

MEMBERS PRESENT: Michael Croteau - Chairman, Kimberly Queenan - Vice-Chairman, Kate Stevens, Ronn Stephens, James Boffetti, Joshua Smith, Kevin Lynch, Selectmen's Rep.

MEMBERS ABSENT: Curtis Sampson - Alternate

ALSO PRESENT: Jay Minkarah (Executive Director Nashua Regional Planning Commission - NRPC), Lou Caron L.C. Engineering

CALL TO ORDER

Mr. Croteau called the meeting to order at 7:00 p.m. . Roll call of members.

Public Input: No Public input on non-agenda items.

AGENDA ITEMS:

- 1. 124 Hillcrest Rd, Brookfield Acres Review Easement for Open Space**
- 2. Work Session Conservation Open Space (COSD)**
- 3. Committee Reports**

1 .124 Hillcrest review easement for open space

The Chairman thought the applicant would be present. This item not discussed now.

2. Work Session

Jay M. Not a lot to report until the 6/16 meeting. I will send out a draft in advance of the 6/16 meeting.

In the Brookfield Acres Declaration of Covenants section 5C the applicants attorney did add public access over the railroad right-of-way (ROW) and access to the east of the

trolley access area.

Section 3B reserved right to add a barn or ancillary structure and a septic system subject to approval by the Planning Board.

There was discussion of the former trolley ROW. It is mentioned in the master plan to keep the ROW open in case of future use as a trail/path.

Kevin Lynch feels there is no way to get to the ROW on this property at the present time.

Kim Q. Questions Section 3A Reserved Rights She felt she is seeing more use in this section than originally agreed on. She feels it is not meeting the open space and turning into more of a business use.

Kate S. We need the applicant here to clarify.

Jay M. We should continue to the 16th for the applicant to answer some of these questions.

Kate S. makes a **MOTION** to continue the discussion to June 16th. Seconded by James B. Roll call vote. Motion carries 7-0-0.

3. Committee Reports

Kim Q. NRPC will hold a remote meeting 6/17

The Heritage Committee has not met.

There was a small ceremony for Memorial Day by the Historic Society with wreaths for the fallen soldiers.

Mike C. The Capital Improvements Program (CIP) Committee did meet on 6/1 regarding the school needs. Next meeting is 6/15

A planning board survey was discussed to find public sentiment regarding changes to buildings.

Jay M. The next master plan chapter is Community Facilities, this would be a good area to involve the public. It would be an online survey.

Mike C. spoke of a former survey the Planning Board had done that was helpful.

Jay would draft a survey and get it to the Board first.

Conservation Commission met 6/4 at an outdoor meeting at Town Hall.

Lower Merrimack River Local Advisory Committee (LMRLAC) met on 6/3.

They are reviewing a large Hudson project that will have regional impact.

It is the largest project Hudson has ever seen, located south of the Sagamore Bridge.

Approval of Minutes

James B. makes a **MOTION** to approve the 5/19/20 minutes. Kim Q. seconds the motion. Roll call vote. Motion carries 5-0-2.

A **MOTION** to adjourn the meeting was made by Mike C. and seconded by Kevin L. All in favor.

The meeting was adjourned at approximately 8:00 p.m.

Transcribed from LCTV

J. McKibben