

**PLANNING BOARD PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on February 18, 2020**

minutes approved on 3/3/2020

The Litchfield Planning Board held a meeting in the Town Hall conference room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, February 18, 2020 at 7:00 p.m.

**MEMBERS PRESENT:** Michael Croteau - Chairman, Kimberly Queenan - Vice-Chairman, Kate Stevens, Ronn Stephens, Kevin Lynch, Selectmen's Rep.

**MEMBERS ABSENT:** Joshua Smith, James Boffetti, Curtis Sampson - Alternate

**ALSO PRESENT:** Joan McKibben (P.B. Admin. Assistant), Jay Minkarah (Executive Director Nashua Regional Planning Commission - NRPC)

**CALL TO ORDER**

Mr. Croteau called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance. Roll call of members.

**Public Input:** No Public input on non-agenda items.

**AGENDA ITEMS:**

**Next Master Plan chapter to update**

**Seacoast Alliance - "Charette to the West" Grant Application**

Master Plan Update

Jay explains the chapters remaining to be updated are:

Economic Development, Historic Resources, Natural Resources, and Community Facilities.

The Board agrees Community Facilities would be a good choice as it would align with the update of the Capital Improvements Plan (CIP).

An update of existing facilities would be done. The Board would see what the town departments want or need to meet their needs. The CIP committee is now forming each department will have input.

The Board will see what the standards are per 1,000 of population for community facilities. This would be a good opportunity for public input. The Board can also look at what other communities are doing.

Kate S. wondered how we stay cohesive with all the other committees?

The Master Plan is a longer term vision, but the Board needs input from the CIP.

### **Seacoast Alliance "Charette to the West" Grant application**

The application was discussed. One town would win a charette for workforce housing out of the applicants. The Board decided not to apply at this time due to budget constraints and the need for public education regarding affordable workforce housing.

Kevin L. mentioned looking at bringing in utilities, sewer, natural gas to help create affordable scenarios in land use.

### **Committee Reports**

March 5 Conservation Commission 7 pm

March 9 CIP Committee 6:00

March 10 Heritage Committee 7:00 pm

March 18 Quarterly NRPC meeting

### **Approval of 2/4/2020 Minutes**

Kate S. makes a **MOTION**, seconded by Kim Q. to approve the Feb. 4 minutes.

Motion carries 5-0-0.

Kevin L. makes a **MOTION** to adjourn, seconded by Kim Q.

The meeting adjourned at 7:55 pm

Respectfully submitted

J. McKibben