

**PLANNING BOARD PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on September 3, 2019**

minutes approved on 9/17/2019

The Litchfield Planning Board held a meeting in the Town Hall conference room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, September 3, 2019 at 7:00 p.m.

**MEMBERS PRESENT:** Michael Croteau - Chairman, Kimberly Queenan - Vice-Chairman, Kate Stevens, James Boffetti, Tony Turecki, Kevin Lynch - Selectmen's Rep., Ronn Stephens - Alternate

**MEMBERS ABSENT:** Joshua Smith

**ALSO PRESENT:** Joan McKibben (P.B. Admin. Assistant), Jay Minkarah (Executive Director Nashua Regional Planning Commission - NRPC)

**CALL TO ORDER**

Mr. Croteau called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance. Roll call of members.

Chairman Croteau appoints Ronn Stephens as a voting member for this meeting.

**Public Input:** No Public input on non-agenda items.

**AGENDA ITEMS:**

1. A subdivision plan by the **Estate of Fred D. and Janet McQuesten Tax Map 15 Lot 14,124 Hillcrest Road** to subdivide one lot into 16 lots in the residential district.

1. A letter was received from Keach-Nordstrom Assoc. Requesting the above case be continued to Sept. 17, 2019.

Kate S. makes a **motion** to continue 124 Hillcrest subdivision to Sept. 17, 2019 at 7:00 p.m. Tony T. seconds the motion. Motion passes 7-0-0

The application will be going to the Zoning Board and Conservation Commission this month.

Johathan Thomas 11 Westview Dr. (an abutter) looked over the plan and had no questions at this time.

The capital improvement program (CIP) was briefly discussed. By statute it is the planning board that creates the CIP.

### Committee Reports

9-5 Conservation Commission Town Hall 7 p.m.

9-9 Historic Soc. to Selectmen meeting to explain 5 town buildings requested to be put on the NH State historic register

9-10 Heritage Commission

9-18 Nashua Regional Planning Commission (NRPC) 30 Temple St.

Jay M. will send the updated draft Master Plan Transportation Chapter to the Board for review.

### Approval of Minutes

Kevin L. made a **motion** to approve the 8/20/19 minutes as written. Seconded by Kim Q. Motion passes 6-0-1.

### Other Business

Jay will send out proposed zoning changes to the Board.

Kevin L. will gather some information regarding temporary buildings from the state building code.

James B. brought to the attention of the Board a supreme court case Girard v. Town of Plymouth.. It will be scanned to the Board.

A motion to adjourn was made by James B. seconded by Tony T. All in favor. Meeting adjourned at 7:30 p.m.

Submitted by  
J. McKibben