



Proposed Budget

Litchfield

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-24-2020

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Keri B. Douglas	Chair	Keri B. Douglas
Jessica Martin	Member	Jessica Martin
Jennifer Bourque	Member	Jennifer Bourque
Rob Meyers	School Board Member	Rob Meyers
Beion Hodgkins	member	Beion Hodgkins
Andrew Currier	V. CHAIR	Andrew Currier
WILLIAM HAYES	BC MEMBER	William Hayes
Nicole Fordley	member	Nicole Fordley
Robert [unclear]	Schoolman Rep	Robert [unclear]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$144,651	\$133,136	\$151,384	\$0	\$151,384	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$110,284	\$110,193	\$116,146	\$0	\$116,146	\$0
4150-4151	Financial Administration	05	\$472,917	\$483,335	\$514,933	\$0	\$514,933	\$0
4152	Revaluation of Property	05	\$9,337	\$50,752	\$56,697	\$0	\$56,697	\$0
4153	Legal Expense	05	\$24,809	\$60,000	\$45,000	\$0	\$45,000	\$0
4155-4159	Personnel Administration	05	\$642,202	\$649,804	\$672,039	\$0	\$672,039	\$0
4191-4193	Planning and Zoning	05	\$29,821	\$43,689	\$42,088	\$0	\$42,088	\$0
4194	General Government Buildings	05	\$99,838	\$101,587	\$103,670	\$0	\$103,670	\$0
4195	Cemeteries	05	\$12,938	\$7,483	\$10,500	\$0	\$10,500	\$0
4196	Insurance	05	\$62,651	\$62,651	\$66,896	\$0	\$66,896	\$0
4197	Advertising and Regional Association	05	\$18,288	\$16,064	\$16,320	\$0	\$16,320	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$1,627,736	\$1,718,694	\$1,795,673	\$0	\$1,795,673	\$0
Public Safety								
4210-4214	Police	05	\$1,848,409	\$1,932,940	\$1,992,357	\$0	\$1,992,357	\$0
4215-4219	Ambulance	05	\$68,242	\$67,500	\$67,500	\$0	\$67,500	\$0
4220-4229	Fire	05	\$1,127,156	\$1,154,012	\$1,142,208	\$0	\$1,142,208	\$0
4240-4249	Building Inspection	05	\$44,995	\$100,681	\$98,035	\$0	\$98,035	\$0
4290-4298	Emergency Management	05	\$15,313	\$15,272	\$15,977	\$0	\$15,977	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$3,104,115	\$3,270,405	\$3,316,077	\$0	\$3,316,077	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Highways and Streets								
4311	Administration	05	\$26,066	\$36,225	\$27,075	\$0	\$27,075	\$0
4312	Highways and Streets	05	\$743,010	\$671,899	\$803,339	\$0	\$803,339	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	05	\$13,392	\$13,000	\$13,350	\$0	\$13,350	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$782,468	\$721,124	\$843,764	\$0	\$843,764	\$0
Sanitation								
4321	Administration	05	\$408,378	\$408,100	\$429,295	\$0	\$429,295	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$408,378	\$408,100	\$429,295	\$0	\$429,295	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Health								
4411	Administration	05	\$32,700	\$33,055	\$33,980	\$0	\$33,980	\$0
4414	Pest Control	05	\$32,028	\$19,415	\$21,003	\$0	\$21,003	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$25,000	\$0	\$0	\$0	\$0
	Health Subtotal		\$64,728	\$77,470	\$54,983	\$0	\$54,983	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$2,551	\$4,000	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$2,551	\$4,000	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	05	\$97,602	\$94,748	\$95,925	\$0	\$95,925	\$0
4550-4559	Library	05	\$264,713	\$264,713	\$266,883	\$0	\$266,883	\$0
4583	Patriotic Purposes	05	\$1,135	\$1,250	\$1,500	\$0	\$1,500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$363,450	\$360,711	\$364,308	\$0	\$364,308	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	05	\$1,266	\$1,398	\$1,398	\$0	\$1,398	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,266	\$1,398	\$1,398	\$0	\$1,398	\$0



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Debt Service								
4711	Long Term Bonds and Notes - Principal	05	\$84,600	\$84,600	\$115,000	\$0	\$115,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$174,359	\$174,359	\$144,428	\$0	\$144,428	\$0
4723	Tax Anticipation Notes - Interest	05	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$258,959	\$258,960	\$259,429	\$0	\$259,429	\$0
Capital Outlay								
4901	Land		\$90,000	\$90,000	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$90,000	\$90,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$7,064,927	\$0	\$7,064,927	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	08	\$5,000	\$0	\$5,000	\$0
		<i>Purpose: Library Eamed Time Accrual Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	10	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: General Assistance Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	13	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Building Systems Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	14	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Technology & Communication Expendable Trust Fund</i>				
Total Proposed Special Articles			\$90,000	\$0	\$90,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4194	General Government Buildings	11	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Old Town Hall Paint</i>				
4312	Highways and Streets	06	\$35,964	\$0	\$35,964	\$0
		<i>Purpose: Full Time Highway Employee</i>				
4415-4419	Health Agencies, Hospitals, and Other	09	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Human Services and Health Agencies</i>				
4902	Machinery, Vehicles, and Equipment	12	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Plow Truck Purchase</i>				
Total Proposed Individual Articles			\$175,964	\$0	\$175,964	\$0



New Hampshire
Department of
Revenue Administration

2020
MS-737

ORIGINAL

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund	05	\$0	\$12,500	\$12,500
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$0	\$3,000	\$3,000
3186	Payment in Lieu of Taxes	05	\$0	\$30,000	\$30,000
3187	Excavation Tax	05	\$0	\$3,000	\$3,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$0	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$78,500	\$78,500
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	05	\$0	\$1,450	\$1,450
3220	Motor Vehicle Permit Fees	05	\$0	\$1,860,000	\$1,860,000
3230	Building Permits	05	\$0	\$36,600	\$36,600
3290	Other Licenses, Permits, and Fees	05	\$0	\$30,700	\$30,700
3311-3319	From Federal Government	05	\$0	\$350	\$350
Licenses, Permits, and Fees Subtotal			\$0	\$1,929,100	\$1,929,100
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$0	\$438,053	\$438,053
3353	Highway Block Grant	05	\$0	\$277,655	\$277,655
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	05	\$0	\$187	\$187
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$715,895	\$715,895



New Hampshire
 Department of
 Revenue Administration

**2020
MS-737**

ORIGINAL

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Charges for Services					
3401-3406	Income from Departments	05	\$0	\$15,273	\$15,273
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$15,273	\$15,273
Miscellaneous Revenues					
3501	Sale of Municipal Property	05	\$0	\$1	\$1
3502	Interest on Investments	05	\$0	\$50,000	\$50,000
3503-3509	Other	05	\$0	\$6,851	\$6,851
Miscellaneous Revenues Subtotal			\$0	\$56,852	\$56,852
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	12, 13, 14, 11	\$0	\$200,000	\$200,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$200,000	\$200,000
Total Estimated Revenues and Credits			\$0	\$2,995,620	\$2,995,620



Budget Summary

Item	Selectmen's Period ending 12/31/2020 (Recommended)	Budget Committee's Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$7,064,927	\$7,064,927
Special Warrant Articles	\$90,000	\$90,000
Individual Warrant Articles	\$175,964	\$175,964
Total Appropriations	\$7,330,891	\$7,330,891
Less Amount of Estimated Revenues & Credits	\$2,995,620	\$2,995,620
Estimated Amount of Taxes to be Raised	\$4,335,271	\$4,335,271



Supplemental Schedule

1. Total Recommended by Budget Committee	\$7,330,891
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$115,000
3. Interest: Long-Term Bonds & Notes	\$144,428
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$259,428
7. Amount Recommended, Less Exclusions <i>(Line 1 less Line 6)</i>	\$7,071,463
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$707,146
Collective Bargaining Cost Items:	
9. Recommended Cost Items <i>(Prior to Meeting)</i>	\$0
10. Voted Cost Items <i>(Voted at Meeting)</i>	\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	\$8,038,037