

**HERITAGE COMMISSION PUBLIC MEETING
TOWN OF LITCHFIELD**

Held on September 10, 2019

minutes approved on Dec-10-2019

The Litchfield Heritage Commission held its meeting in the Town Hall meeting room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, September 10, 2019 at 7:00 p.m.

MEMBERS PRESENT: Karl Franck – Chairman, Kimberly Queenan - Vice-Chairman, Brent Lemire – Selectmen’s Rep, Steven Calawa, Harry Menzigian.

MEMBERS ABSENT: none.

ALSO PRESENT: Marion Colby.

CALL TO ORDER

Chairman Karl Franck called the meeting to order at 7:00 p.m. and led the Commission in the Pledge of Allegiance.

Public Input: There was No Public input on non-agenda items.

AGENDA ITEMS:

1. No Heritage Commission meetings were held on July-09-2019 and August-13-2019.

2. Approval of Prior Meeting Minutes

Brent L. made a motion to approve the June-11-2019 Meeting Minutes. It was seconded by Harry M. **Motion passes (4,0,1).**

3. Heritage Commission By-Laws

During the June 11, 2019 Heritage Commission meeting, the Heritage Commission approved the By-Laws as amended by recommendation of the Town Council, where they had recommended that we apply the following two changes:

In section V – Appropriations and expenditures:

- ⇒ Change “The whole or any part of money received...”
to “The whole money received...”

In sections VI – Membership & VII – Officers:

- ⇒ Add alternate member info (not more than five) where needed.

During this meeting, September 10, 2019, the Heritage Commission verified that the two above Town Council recommendations were applied to the By-Laws correctly.

Brent L. made a motion to approve that the By-Laws are now considered complete. It was seconded by Steven C. **Motion passes (5,0,0).**

4. Other Business: none

5. Committee Reports: none

Brent L. makes a MOTION to adjourn, seconded by Harry M. **Motion carries (5,0,0).**
Meeting adjourned at 8:00 p.m.

Respectfully submitted by
Kimberly Queenan