



TOWN OF LITCHFIELD

2 Liberty Way, Suite 1, Litchfield, NH 03052

Tel: 603-424-4046 Fax: 603-424-3014

www.litchfieldnh.gov

REQUEST FOR PROPOSALS

RECREATION FIELD MOWING & MAINTENANCE

Town of Litchfield Recreation Commission is soliciting separate proposals for mowing and field maintenance services for January 1, 2020 through December 31, 2020.

There are two proposals being requested:

- Proposal 1 : Athletic Field Mowing Objective
- Proposal 2: Athletic Field Health Program Objective

You may bid on one or both proposals. If you offer a discount if awarded both proposals please include that information in your cover letter. The public opening of sealed proposals will be conducted at noon on October 18, 2019 at 2 Liberty Way, Litchfield, NH. No bids can be accepted once the first sealed bid has been opened. Questions should be directed to:

rc@litchfieldnh.gov . Proposals shall be delivered to Town Hall, 2 Liberty Way, Litchfield, NH 03052 in a sealed envelope marked "Recreation Commission Field Mowing Proposal", "Recreation Commission Field Maintenance Proposal" or "Recreation Commission Field Mowing & Maintenance Proposal" by noon on October 18, 2019 to ensure consideration. A discussion and awarding of the bid will be done at a public meeting at 7:30pm on October 22, 2019. This meeting will be at 2 Liberty Way in Litchfield, NH.

Andy Collins

Litchfield Recreation Commission

Proposal 1 :

Athletic Field mowing objective:

Maintain optimum playability and aesthetic appearance throughout growing season. Fields are to be mowed weekly, preferably on Thursdays or Fridays, in a timely and professional manner with line trimming as needed. *Any clippings that are collected must be taken off site.*

Fields to be mowed/maintained:

1. Darrah Soccer & Softball Fields, including expanded area, and Talent Hall building surroundings.
2. Corning Road Baseball Fields and area between the fields - One 45' base path grass infield and one 60' base path infield. **Infield grass clippings must be bagged and other clippings removed from infield mix.** Extra care must be taken to avoid damage to field equipment including signage
3. Innes Soccer Field
4. Litchfield Park at Sawmill Brook - located off of Albuquerque Ave, ½ mile north of the Town Hall, including area in front of tennis courts and grass area on Albuquerque side of athletic fields.
5. Justin Bissett Baseball Complex - located at Jeff Lane. One 70' base path grass infield and one 60' base path infield.- Same as Corning
6. John Bryant River Access - Mow and trim grass area along driveway, parking lot, sign and footpath weekly in the months of May and June, then biweekly in the months of July-November.

Please provide a certificate of insurance as well as your payment terms and conditions. If prepayment is required the Litchfield Recreation Commission may require a performance bond. The Town and Recreation Commission reserve the right to reject any and all proposals, and waive any minor or non-material informalities, if deemed to be in the best interest of the Town and Recreation Commission. Questions should be directed to: rc@litchfieldnh.gov . Proposals shall be delivered to Town Hall, 2 Liberty Way, Litchfield, NH 03052 in a sealed envelope marked "Recreation Commission Field Mowing Proposal", "Recreation Commission Field Maintenance Proposal" or "Recreation Commission Field Mowing & Maintenance Proposal" by noon on October 18, 2019 to ensure consideration. The public opening of sealed proposals will be conducted at noon on October 18, 2019 at 2 Liberty Way, Litchfield, NH. No bids can be accepted once the first sealed bid has been opened.

Proposal 2:

Athletic Field Health Program Objective:

Maintain safe & healthy field conditions through cultural practices throughout the growing season.

Innes Soccer Field

- Fertilization - 4 step program-nutrient contents are based on soil tests and visual assessment
- Aeration - full core aeration in the fall
- Over seeding - entire field in the fall, goal area as needed throughout season
- Irrigation - activation & winterization, bi-weekly testing of all zones
- Liming - pelletized lime application are done in the fall after aeration based on soil test results.

Darrah Soccer & Softball Fields - same as above also included are the areas and the Talent Hall building surroundings.

Corning Road Baseball Fields - same as above also including areas between the fields

Litchfield Park at Sawmill Brook Fields - same as above

Justin Bissett Baseball Complex - same as Corning

John Bryant River Access - Treat and control poison ivy along footpath. No treatment to come within 30 feet of the active farmland.

Contractor must comply with all State of New Hampshire regulations for pesticide, chemical and fertilizer use and the Commission must be provided a record of all herbicides applied. Please provide a certificate of insurance as well as your payment terms and conditions. If prepayment is required the Litchfield Recreation Commission may require a performance bond. The Town and Recreation Commission reserve the right to reject any and all proposals, and waive any minor or non-material informalities, if deemed to be in the best interest of the Town and Recreation Commission. Questions should be directed to: rc@litchfieldnh.gov . Proposals shall be delivered to Town Hall, 2 Liberty Way, Litchfield, NH 03052 in a sealed envelope marked "Recreation Commission Field Mowing Proposal", "Recreation Commission Field Maintenance Proposal" or "Recreation Commission Field Mowing & Maintenance Proposal" by noon on October 18, 2019 to ensure consideration. The public opening of sealed proposals will be conducted at noon on October 18, 2019 at 2 Liberty Way, Litchfield, NH. No bids can be accepted once the first sealed bid has been opened.