

**HERITAGE COMMISSION PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on January 8, 2019**

minutes approved on Apr-09-2019

The Litchfield Heritage Commission held its meeting in the Town Hall meeting room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, January 8, 2019 at 7:00 p.m.

**MEMBERS PRESENT:** Karl Franck – Chairman, Kimberly Queenan - Vice-Chairman, Brent Lemire - Selectmen’s Rep, Steven Calawa, Harry Menzigan.

**MEMBERS ABSENT:** none

**ALSO PRESENT:** none

**CALL TO ORDER**

Chairman Karl Frank called the meeting to order at 7:00 p.m. and led the Commission in the Pledge of Allegiance.

**Public Input:** There was Public input on non-agenda items.

1. Matthew Lepore (Matt) presented potential Official Town Flags he designed for the 2019 Warrant Article #8, which states: “To see if the Town will vote to authorize the Board of Selectmen, upon conducting at least two (2) public hearings, to adopt the Official Town Flag.”
  - Matt presented Flag #1 (see Reference #1 at end of this report).  
Has a white background on the top-left half with a Pine Tree on it, with a thinner blue and larger green wave on the bottom-right half.
  - Matt presented Flag #2 (see Reference #2 at end of this report).  
Has a white background on the top-left half with the Town Seal on it, with a blue and green wave on the bottom-right half.
  - Matt described two other conceptual designs. First was a flag having a bale of wheat on it to represent Litchfield. The second explored using arrowheads.

Per Matt, color blue represents the Merrimack River and green represents Litchfield's agricultural history. White was also used, since blue and white are Litchfield's town colors. He noted that the Vexillological Society does not like Town Seals on town flags.

Matt stated the Pine Tree was a symbol of New England, and it was also used on Maine's previous state flag (1901-1909). He stated that the arrowheads could be used to represent the MA/NH natives in the area, pre-and-post the King Phillip's War.

Steven C. suggested the timeframe of the natives Matt was speaking about for his arrowhead concept, was prior to Litchfield and Dunstable's existence. Steven C. also suggested using corn instead of wheat, since that more accurately represented Litchfield's past. Steven said that Heidi Miller could assist him with any design and motto information that the town used in the past.

Matt stated he already spoke with the Litchfield Historical Society (LHS) for flag feedback, but since LHS closes for the winter season, he also wanted to hear feedback from the newly formed Heritage Commission.

2. Matthew Lepore also discussed the idea of having more plaques in town, stating "Litchfield has a lot of history but needs to get more of the word out to the public." Plaques on both sides of the Merrimack River and at the entrance to Moore's Falls were discussed. Steven offered to work with Matt in March 2019, when LHS re-opens for the season. Steven also suggested to Matt that he may want to reach out to Anita Creager, the president of the Merrimack Historical Society.

## **AGENDA ITEMS:**

### **1. Establishing Heritage Commission By-Laws**

The DRAFT-01 Heritage Commission By-Laws were reviewed by the members. Modifications to be made were documented and will be completed by Kim Q.

The DRAFT-02 Heritage Commission By-Laws will be reviewed by the Litchfield Heritage Commission at their next meeting on **Feb 12, 2019**.

**2. Discussed Road Markers**

For State Roads, State Markers are paid for by the State of New Hampshire.  
For Town Roads, State Markers are not paid for by the State, however, the Town could put one up if they pay for it.

**3. Add Heritage Commission Meetings to the Litchfield Government's Web-Site**

Kim Q. stated that Donna Baril added the Heritage Commission meeting dates to Litchfield's government website's event calendar for every 2<sup>nd</sup> Tuesday of the month.

**4. Committee Reports:** none

**5. Approval of Prior Meeting Minutes:** none.

Karl F. stated we would review the Meeting Minutes for both the Dec 11, 2018 and Jan 8, 2019 meetings at the next Heritage Commission meeting on Feb 12, 2019.

**6. Other Business:** none

Brent L. makes a MOTION to adjourn, seconded by Steven C. Motion carries (5,0,0).  
Meeting adjourned at 8:40 p.m.

Respectfully submitted by  
Kimberly Queenan

Reference #1



Reference #2

