

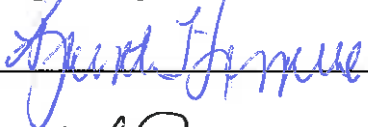
Memorandum of Understanding

This memorandum of understanding between the Litchfield Board of Selectmen and the Litchfield School Board represents the agreement on the setup and breakdown of the election polling area and associated equipment at the gymnasium of Campbell High School. This agreement covers all elections; town, state and federal.

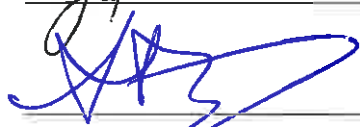
It is agreed that:

1. The School staff shall, under the direction of the Town's Moderator and Town Clerk be responsible for the setup of the polling area and associated equipment;
2. The Board of Selectmen shall assist in the breakdown of all the booths and equipment at the end of the election;
3. The School will ensure that, if the school is in session, that employees and students shall not park in the rear parking area to allow for voters parking;
4. The School will ensure security by closing doors in the main hallway between the gymnasium and the school proper;
5. The School shall not charge the town for any labor expense involved in the setup and breakdown of the voting facility nor shall the Town charge the School for any expenses involving police details, video recording, Fire coverage, etc. of School sponsored functions that may occur throughout the year at any of the three school facilities;

Signed by the Board of Selectmen:




1/12



Frank Byron

Signed by the School Board:



Paula A. York

