

# Town of Litchfield, New Hampshire

## Board of Selectmen

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Meeting Date: 2/25/19

Call to Order: 6:00 pm

Meeting Location: Town Hall

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Meeting Called By: Board of Selectmen  
Type of Meeting: Selectmen's Meeting  
Facilitator: Brent Lemire  
Note Taker: Matthew Sullivan  
Minutes Approved: \_\_\_/\_\_\_/\_\_\_\_\_

Four Selectmen were in attendance (Alphabetic Order):

1. Kevin Bourque
2. John Brunelle, Vice- Chairman
3. Brent Lemire, Chairman
4. Kurt Schaefer

Memo: New Hampshire school vacation week

One Selectman was absent:

1. Steven Webber
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Agenda Topic: Call to Order

Presenter: Selectman B. Lemire

- 5:00 pm - Paperwork Review
  - 6:00 pm - Call to Order
  - 6:00 pm - Pledge of Allegiance
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Agenda Topic: Review and Approval of Consent Items

Presenter: Selectman B. Lemire

1. Board of Selectmen Meeting Minutes from February 11, 2019
2. Accounts Payable Manifest from February 19, 2019 of \$520,143.85 and February 26, 2019 of \$58,534.84
3. Payroll Manifest from February 21, 2019 of \$53,873.71 and February 28, 2019 of \$53,552.66
4. Veterans' Tax Credit (2) - \$300 and \$1,000
5. Purchase Orders (2) - Plow Truck Repairs (\$10,511.40) and Skid Steer Purchase (\$30,890.25)
6. January Reconciliations - Tax Collector, Town Clerk and Treasurer

**Discussion:** None

**Motion** ( Selectman Brunelle / Selectman Schaefer ) To approve the Items of Consent.

**Vote:** ( 4-0-0 ) The motion carried.

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Agenda Topic: Items Moved from Consent

Presenter: Selectman B. Lemire

1. None
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Agenda Topic: Second Public Hearing for Keno 603 |

Presenter: Selectman B. Lemire

**Second Public Hearing - Operation of Keno Games:**

1. Public hearing started at 6:02 pm.
2. The Board of Selectmen conducted the second public hearing regarding the March ballot question to allow Keno 603 to be run in the town of Litchfield.

**Keno Operation:**

1. Keno 603 is a New Hampshire game only.
2. The numbers are drawn every five minutes from 11 am until 1 am, seven days a week.
3. Minimum play is one dollar.
4. Selling establishments will earn an 8% commission per one dollar sale.
  - a. The commission per establishment is \$300 with the potential for the establishment to earn up to \$14,000 annually.

**Establishments Allowed to Sell Keno:**

1. The following Litchfield establishments may apply to the state for the right to sell Keno:
  - a. Hidden Creek Country Club
  - b. Lobster Boat
  - c. Mel’s Diner
  - d. Mel’s Funway Park
  - e. Passaconaway Country Club
  - f. Romano’s Pizza
  
1. Public hearing closed at 6:04 pm.

**Agenda topic:** Public Input – Started at 6:04 pm

**Presenter:** Selectman B. Lemire

1. None

**Agenda Topic:** Assignment of Selectmen Poll Hours

**Presenter:** Selectman B. Lemire

**Assignment of Selectmen Poll Hours:**

1. Selectman J. Brunelle - Candidate, needs to abstain
2. Selectman K. Bourque - 12 pm until close
3. Selectman B. Lemire - 6:30 am until 3:30 pm
4. Selectman K. Shaefer - 2 pm until close
5. Selectman S. Webber - 3 pm until close

**Agenda Topic:** Administrative

**Presenter:** Selectman B. Lemire

**Town Administrator, Troy Brown:**

No Report

**Agenda Topic:** Selectmen Report

**Presenter:** Selectman B. Lemire

**Selectman K. Bourque - Conservation Commission:**

1. Nothing to report.

**Selectman J. Brunelle - Budget Committee:**

1. The new website went live.
2. Selectman Brunelle requested residents to contact him if the residents find errors with the website.

**Selectman B. Lemire - Heritage Commission:**

1. The Heritage Commission did not meet because of the weather on February 12.
2. Troy Brown and Selectman Lemire attended the National Regional Planning Commission on February 21. The commission discussed transportation and how transportation will be dealt with in the future.

**Selectman K. Schaefer - Recreation Commission:**

1. Recreation Commission did not meet because of the weather on February 12.

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**Agenda Topic:** Other Business | **Presenter:** Selectman B. Lemire

1. None

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**Agenda Topic:** Adjourn the Public Portion of Meeting | **Presenter:** Selectman B. Lemire

**Discussion:** None

**Motion:** (Selectman Brunelle / Selectman Schaefer) To adjourn the public portion of the meeting.

**Vote:** (4-0-0) The motion carried. Meeting adjourned at 6:06 pm..

1. **Reminder:**

- a. The next Board of Selectmen meeting will occur on March 11, 2019, at 6 pm.
- b. The Pat Jewett Volunteer Appreciation Award will occur on March 11, 2019, at 7 pm.
- c. The Town and School District Elections will occur on Tuesday, March 12, from 7 am until 7 pm at Campbell High School.

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	<b>Action Items</b>	<b>Person / Group Responsible</b>	<b>Deadline</b>
None			

Approved by the Board of Selectmen

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Brent T. Lemire, Chairman

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John R. Brunelle, Vice Chairman

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Kevin C. Bourque

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Kurt D. Schaefer

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Steven J. Webber