

**PLANNING BOARD PUBLIC MEETING
TOWN OF LITCHFIELD**

Held on JULY 17, 2018

minutes approved on August 7, 2018

The Litchfield Planning Board held a meeting in the Town Hall conference room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, July 17, 2018 at 7:00 p.m.

MEMBERS PRESENT: Mike Croteau - Chairman, Joe Blanchette - Clerk, Dennis Page, Kate Stevens - Alternate, Steven Webber - Selectmen's Rep. Kimberly Queenan, Vice-Chair phones in

MEMBERS ABSENT: Tyler Perrin, Tony Turecki - Alternate

ALSO PRESENT: Jay Minkarah (Executive Director Nashua Regional Planning Commission - NRPC)

CALL TO ORDER

Mr. Croteau called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance. Roll call of members.

Kate Stevens is appointed as a voting member for this meeting.

Public Input: No Public input on non-agenda items.

AGENDA ITEMS:

- 1. Dawn and Bob Grimard Home Occupation 25 Chatfield Dr.**
- 2. Mel's Funway Park Lot Consolidation and Site Plan**

Mel's Funway

The Chairman reverses the order of the agenda.

Present are Andy Prolman, Esq. and Wayne Caulfield (owner).

They are making a request to continue the application to the August 21 meeting.

They will supply a new application consolidating all the lots and re-notify for the Aug. 21 meeting. They would like to do the consolidation and the site plan application all in one night.

There was no public comment, no comment from the NRPC planner.

Joe B. makes a MOTION to continue both applications with new notice to Aug 21.

Seconded by Steve W. Motion passes 5-0-0.

Home Occupation Bob and Dawn Grimard

Bob and Dawn Grimard are present. Jay M. confirms all paperwork submitted. Joe B. makes a motion to accept the application as complete. Steve W. seconds. Motion passes 5-0-0.

The Grimards have a financial planning and health insurance business. No one would be coming to the office for health insurance.

4-6 visits per week for financial planning typically one hour sessions.

They have adequate lighting and parking.

Snow plowing by contractor.

They are not present at this address January-February.

Debbie Maurais lives next door and has noticed an increase in traffic.

Rebuttal, because of family health issues and other family internal business not because of the requested home occupation.

They hope to retire in 5-6 years.

There is no regional impact, there would be a personalized sign out for an hour.

No employees just the two family members.

The applicant has a concern how do we measure what traffic is related to customers and which is related to family members.

Kate S. makes a MOTION to approve the home occupation application. Joe B. seconds the motion Motion passes 5-0-0.

Committee Reports

Kim: was approved to get on the heritage commission as a planning board member.

Quarterly meeting of commissioners wet over budget, transportation survey.

Conservation Commission meeting is Wednesday, July 25.

Joe B. makes a motion to adjourn, seconded by Steve W. Motion fails 0-5-0

Approval of Minutes

Joe B. makes a MOTION to approve the June 19, 2018 minutes, Steve W. seconds.

Motion passes 5-0-0

Joe B. makes a MOTION to adjourn, seconded by Steve W. Motion passes 5-0-0.
Meeting adjourned at 7:57 p.m.

Minutes typed by J. McKibben from notes by Joe Blanchette.