

**PLANNING BOARD PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on February 20, 2018**

minutes approved on March 20, 2018

The Litchfield Planning Board held a meeting in the Town Hall conference room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, February 20, 2018 at 7:00 p.m.

**MEMBERS PRESENT:** Mike Croteau - Chairman, Kimberly Queenan - Vice-Chairman  
Joe Blanchette - Clerk, Dennis Page - Alternate

**MEMBERS ABSENT:** Tyler Perrin, Steve Perry, (Selectmen's Rep.)

**ALSO PRESENT:** Joan McKibben (P.B. Admin. Assistant), Jen Czysz (Assistant Director Nashua Regional Planning Commission - NRPC)

**Sub-Committee Members:** Kate Stevens

**CALL TO ORDER**

Mr. Croteau called the meeting to order at 7:06 p.m. Roll call of members.  
Dennis Page is appointed as a voting member.

**Public Input:** No Public input on non-agenda items.

**Voluntary Merger Tax Map 7 Lot 29-1 and 29-2**

Per RSA 674:39-a. The owner of the above property is requesting to merge the two condex units back to one unit, the lot will stay unchanged. Approval has been received from the mortgage company.

Joe B. makes a MOTION to approve the voluntary merger on the condition that the taxes are current. Kim Q. seconds the motion. Motion carries 4-0-0.

**Sub-Committee Master Plan Community Design Chapter**

The sub-committee worked on maps of Darrah Pond and to discuss what was there for resources and what could be created in the future.

There is a defunct ropes course with no trespassing signs. Could revitalize the ropes course.

The high school students walk there to do some science classes.  
The Darrah building could be used as a community center.  
More benches in the playground area would be a plus.  
Beach area needs clean up.  
A kiosk is needed closer to the entrance to way what activities are available here.  
Map the trails with blaze on trees.  
Carry in boats.  
Propose formal parking closer to the pond.  
Create cookout are near the pavillion  
Rent the pavillion for revenue (i.e. personal cookouts/parties).  
Space for outdoor music.  
A splash pad in summer for kids.  
Dog station with water and dog waste bags.

The above items need to be communicated to the Recreation Commission for their thoughts. Jen will work on re-sketching the map. A request will go to Rec. Comm. to attend their March 27 meeting.  
It would be good to enhance uses at this facility but not interfere with happenings that go on now.

The next sub-committee meeting will be April 17. Where maps for the riverfront and Town Hall Liberty Way to be discussed.

**Other Business**

Chairman Mike suggests recommending to the Selectmen to move Dennis Page to a full member.

**Committee Reports**

Lower Merrimack River Advisory Comm. meets this Thursday, they also have a Facebook page now.

**Approval of Minutes**

Joe B. makes a MOTION to approve the Feb. 6 minutes as amended, seconded by Kim Q. Motion passes 4-0-0.

**Any Other Business**

A press release is planned for March 5 in the HLN publication of March 9, to further explain the Demo. Ordinance and Heritage Commission.

A MOTION to adjourn at 8:50 p.m. is made by Joe B. seconded by Kim Q.  
All in favor.

Minutes submitted by  
J. McKibben