

TOWN OF LITCHFIELD BOARD OF SELECTMEN

June 25, 2018

Selectmen's Meeting

Members Present: Brent T. Lemire, Chairman
John R. Brunelle, Vice Chairman
Kevin C. Bourque
Kurt D. Schaefer
Steven J. Webber

Also Present: Troy Brown, Town Administrator

5:00 p.m. Paperwork review

5:30 p.m. Non-Public Session - RSA 91-A:3,II(c) - Reputation

Selectman K. Schaefer motioned to enter non-public session per RSA 91-A:3,II(c) - Reputation

Selectman Brunelle seconds the motion at 5:30pm. Roll call vote - Selectman B. Lemire (yes),

Selectman J. Brunelle (yes), Selectman K. Bourque (yes), Selectman Webber (yes) and

Selectman K. Schaefer (yes). **Vote carries 5-0-0.**

Selectman K. Schaefer motioned to come out of nonpublic session adjourn the meeting at

6:07pm and seal the nonpublic minutes indefinitely Selectman J. Brunelle seconds the motion.

Roll call vote - Selectman B. Lemire (yes), Selectman J. Brunelle (yes), Selectman K. Bourque

(yes), Selectman K. Schaefer (yes) and Selectman S. Webber (yes) **Vote carries 5-0-0.**

6:08 p.m. Call to Order

Pledge of Allegiance

Review and Approval of Consent Items:

1. Approval of Board of Selectmen Meeting Minutes from May 14, 2018
2. Approval of Account Payable Manifest 6/19/18 \$85,135.53 & 6/26/18 \$22,181.99
3. Approval of Payroll Manifest 6/21/18 \$54,519.33 & 6/28/18 \$55,267.21
4. Yield Tax Levy - \$270.00
5. Reconciliation May - Tax Collector
6. Reconciliation May - Treasurer
7. School Department ACH Payment Authorization

Approval of Consent Items

Chairman B. Lemire reads aloud the Consent Items

Selectman K. Bourque **motioned** for the Board of Selectmen to approve the Items of Consent

Selectman J. Brunelle **seconds** the motion. **Vote carries 5-0-0.**

Request for Additional Items/Other Business - None

Business

Fire Chief Employment Agreement

Town Administrator T. Brown states the Board of Selectmen has had ongoing discussions with Fire Chief Fraitzel regarding his Employment Agreement. The Board came to a resolution three weeks ago, but due to a meeting being cancelled it was ratified this evening. Troy mentions Chief Fraitzel has signed the agreement. He states the Board just needs to vote on the acceptance of the Employment Agreement, and sign the necessary documents.

Selectman J. Brunelle **motioned** for the Board of Selectmen to approve and accept the Employment Agreement for Fire Chief Fraitzl as written, with a term to expire March 31, 2021.

Selectman K. Schaefer **seconds** the motion. **Vote carries 4-0-1**

Appointments

Chairman B. Lemire reads the following appointments

- a. **Francis X. Fraitzl, III - Fire Chief (term expires 3/31/21)**
- b. **Theresa Houston - Mosquito District Commission (term expires 3/31/21)**
- c. **Harry Menzigian - Heritage Commission (term expires 3/31/21)**
- d. **Dr. Kimberly Queenan - Heritage Commission (term expires 3/31/21)**
- e. **Steven Calawa - Heritage Commission (term expires 3/31/21)**
- f. **Christopher Underwood - Full Time Police Officer (7/10/2018)**

Chairman B. Lemire asks if anyone on the Board wishes to speak to any of the appointees present, or if anyone present has any comments or questions for the Board.

Dr. Kimberly Queenan mentions she would like to disclose she is currently a member with the Litchfield Historical Society in case anyone thinks there may be a conflict of interest to serve on both Boards.

The Board of Selectmen state they have no issues, and feel it would compliment both Boards with the knowledge she will share.

Selectman J. Brunelle **motioned** for the Board of Selectmen to accept all appointments and term expirations discussed.

Selectman S. Webber **seconds** the motion. **Vote carries 5-0-0.**

Town Administrator T. Brown states the necessary paperwork will be left with the Town Clerk and they can see Terri to be sworn in for their positions.

Margaret Almeida - Christmas in Litchfield Event

Town Administrator T. Brown mentions for the past few months he has been exchanging emails with Margaret. She has been reaching out to all Public Safety Departments and key personnel in Town, in order to organize the first Annual Christmas Tree Lighting event in Litchfield. So Troy felt it was a good idea for Margaret to come in and introduce herself to the Board and update them on her plans for this event.

Margaret states the Committee is small but made up of very enthusiastic residents of Litchfield. She states Litchfield's First Annual Tree Lighting Event is scheduled to be held on Saturday, December 1, 2018 from 6:30-8:00pm at Darrah Pond/Talent Hall. She mentions they have

presented ideas and have been working with the Recreation Commission (they are a Sub-Committee of the RC). Peter Ames of the Recreation Commission is the liaison sharing ideas and helping to organize a great turnout for this event. Margaret states they are working with a variety of Community Members such as the Lions Club, who have secured a terrific Santa for the event. The music teacher at the school who has put them on the School District Agenda, and is overseeing groups to do some christmas caroling and involvement with the kids. They have also reached out to the Boy Scouts and Girl Scouts, hoping they can be creative and come up with some cool activities and ideas for the event. Margaret states they are working with the Recreation Commission, and envision a fire pit. They are also working with Light Up the Night (Josh is a Litchfield resident/owner), who just did an event at the Budweiser Plant this past Christmas. He will be donating a 30ft. Tree and lights along with their time and effort to help make this event spectacular. She states as Troy mentioned they have notified the Fire Chief and the Police Chief to open up discussions regarding parking/traffic or any concerns anyone may have, she wants to make sure they are following all the necessary rules and regulations. Chairman B. Lemire asks if they have contacted the Litchfield's Women's Club, because they also hold a Christmas event with a santa who comes in a fire truck.

Margaret mentions Friday night the School is holding a Craft Fair, Saturday morning the Litchfield Women's Club is holding their Annual Santa Pancake Breakfast, and this Litchfield Tree Lighting Event will be held the same evening. So they are all trying to coordinate their events.

She states this is the first year and they are learning as they go. They have been asked about a parade, but are not planning on one at this time.

They have put together a draft letter soliciting support and donations, they will be sending it out to Vendors and 59 Businesses in Town. They will be asking for more specific items and tasks as they get more details moving forward. Margaret also mentions they have been posting on Litchfield's "What's Up" Facebook page and they also have a Facebook page of their own "Christmas in Litchfield" where everyone can keep up to date on the progress of the event. She mentions their next meeting is July 18th from 6-7 at the Darrah Pond Pavilion.

Selectman K. Bourque mentions they may want to think about a shuttle from the School to Darrah Pond, due to the parking being limited at Darrah.

Margaret wasn't sure with this being the first year if they would be having that big of a turnout. But will bring this topic up for discussion at a future meetings. She tells the Board if anyone has any ideas or feedback to please feel free to contact her anytime. She states she will be back to update the Board as this event continues to move forward.

Board thanks Margaret and all involved for their time and effort in making this event possible.

Matt Lepore - Town Flag Design

Matt Lepore tells the Board of Selectmen last November the City of Manchester looked into changing the design of their city flag. He thought this was interesting and that Litchfield should have their own Town flag, and has been working on a few designs. He is here tonight to ask the Board's permission to use the town seal in his designs, and be allowed to seek feedback from residents in the town as well as the Board this evening in narrowing down some of his ideas.

Matt states he was keeping it simple with the town seal being the focal point. He has chosen the

colors blue, white and green as the prominent colors of the flag with red and yellow as accents.

Blue - To represent history past and present, archeology, the Merrimack River

White - For purity, transparency, openness, town meeting style of government

Green - For agriculture, community, the present, success and friendship

Red - To represent service for veterans and first responders, volunteerism and altruism

Yellow - For integrity, honesty and respect

Matt feels all these colors represent the building blocks of what makeup the town and represent Litchfield. Matt shares some of his designs with the Board, he states he can put together (sew) some samples of his designs for the Board if they wish. He also has been talking with a screen printer who will work with him to make up some designs.

Selectman J. Brunelle states with the Boards permission he can share the colored version of the town seal with Matthew. Board has no objections.

Matt tells the Board he has spoken with the Historical Society, and they stated the town uses primarily two colors blue and white and recommended he use that as his main design.

After getting the Boards feedback, he would like to ask the residents in town on Facebook to vote for what they like, in order to help him narrow down his ideas. Then move this to a Warrant Article in March for the voters to decide.

Board liked his designs and has no issue with Matthew moving forward with this project and using the town seal.

Matt will report back to the Board.

Selectman J. Brunelle **motioned** for the Board of Selectmen to authorize Matt Lepore to use the Town Seal for the design of an official Town of Litchfield flag. With the condition that final selection is approved by the Board of Selectmen and Town vote in March of 2019 if required.

Selectman K. Schaefer **seconds** the motion. **Vote carries 5-0-0.**

Jayson Brennan - River Access Facility Name

Jayson Brennan 23 Aldridge Street, states he is here to update the Board on the River Access Project and to discuss the names for the sign. Jayson states the project is about 85% complete. What they have left to complete is the the front fencing by Charles Bancroft. They have dug 40 holes so far, but due to the terrific job Continental did on packing the driveway it has been hard work and time consuming. Next the rocks (boulders) will be put into place down to the parking area. Then lastly the signage, which he is here this evening to discuss with the Board.

Jayson mentions the Committee Members held a meeting and everyone gave suggestions on names, there were about 12. Some had a historical nature, some naming someone etc. They put them out as a survey to get everyone's feedback and these were the four choices, the first two being the most popular.

He shares a slide showing the designs to the Board, the names are

1. Litchfield Landing on the Merrimack
2. Litchfield River Access at Naticook Landing
3. Alternate - Litchfield Landing on the River
4. Alternate - Litchfield River Access on the Merrimack

He mentions most on the Committee ended up staying away from historical and personal names, and went with the basic of telling you what it is and that it is for Litchfield only. Also this

way it can be dedicated to someone in town at a later date if someone wishes.

So he is looking for the Board to pick what they like and give them a blessing and they will move forward with having the signs made.

Selectman K. Bourque states he likes #2, because it states clearly it is river access and where. Board discusses the historical aspect of the names. Board agrees with Selectman Bourque #2.

Selectman K. Bourque **motioned** for the Board of Selectmen to approve the #2 sign design "Litchfield River Access at Naticook Landing" for the River Access Boat Launch site.

Selectman K. Schaefer **seconds** the motion. **Vote carries 5-0-0.**

This is the Boards recommendation, but feel the Committee has the final say. Jayson states they keep going around and around, which is why they were asking for the Board of Selectmen's input.

Public Input

Ray Pointress of 12 Kokokehas Circle, tells the Board he has lived at this address for 40 years. Everything has been fine except for the past 2-3 years, he has a continuing issue with the snowplows taking out his sprinkler heads along his property. He shares pictures with the Board, showing the damage. Ray states no other neighbors have this issue, and believes it is due to some trees located along the road before a cul de sac that the plow angles to avoid and then sweeps along the edge of his property in order to make the turn around. He mentions he has tried to address the problem by putting up rebar and reflectors (which they plow down) and discussing the matter with the plow driver, the Road Agent and the Town Administrator. Ray states despite the Road Agent saying he would address the problem, nothing has been done. So he is hoping the Town will address the matter. He would like to see the small group of trees taken down in order to have a clearer line for the plows to make the sweeping turn into the cul de sac and not onto his property. Ray tells the Board he has no issue paying for whatever would be needed to resolve this matter. He feels it is a little crazy he needs to go to this extent, doesn't understand why someone cannot just take to the drivers. But would like the matter resolved.

Chairman B. Lemire said he would like a member of the Board, Town Administrator and the Road Agent to discuss this matter. Maybe take a ride out to look at the situation and let Ray show them what is happening. Chairman B. Lemire asks for Ray to give them two weeks to try and address the matter and come up with a possible resolution. Ray states that is fine with him it's only June there is time.

Grant Applications/Acceptance

Town Administrator T. Brown states since the Board of Selectmen last meet he has received a grant that needs acceptance, permission to apply for two grants and acceptance for the donation of labor and material for door signs at the Town Hall Office.

Board of Selectmen make the following motions

a. Used Oil Collection Assistance Application

Selectman J. Brunelle **motioned** for the Board of Selectmen to authorize David Mellen, Solid Waste/Recycling Manager to submit a grant application to purchase an oil filter crusher and absorbent pads.

Selectman K. Bourque **seconds** the motion. **Vote carries 5-0-0.**

b. Emergency Operations Plan Application

Selectman K. Schaefer **motioned** for the Board of Selectmen to authorize Frank Fraitzl, Fire Chief to submit a grant application to update the Towns Emergency Operation Plan.

Selectman J. Brunelle **seconds** the motion. **Vote carries 5-0-0.**

c. Town Office Door Signs Acceptance

Selectman S. Webber **motioned** for the Board of Selectmen to accept donated labor and material from Richard Curry, from North Shore Sign for lettering the office hours on the Town Office entry doors. Also ask the Town Administrator T. Brown to send a thank you letter on behalf of the Board of Selectmen.

Selectman J. Brunelle **seconds** the motion. **Vote carries 5-0-0.**

d. NH the Beautiful Solid Waste Facility Sign Acceptance

Selectman K. Bourque **motioned** for the Board of Selectmen to accept the grant from NH the Beautiful for the replacement of the Town Transfer Facility signs.

Selectman S. Webber **seconds** the motion. **Vote carries 5-0-0.**

Eckman Construction Company Incorporated Contract

Town Administrator T. Brown states he has shared a copy of the contract Eckman Construction Company would like the Board of Selectmen to sign. It is in the amount of \$3,211,711, this contract is for just the construction costs for the the Fire Station. There is another estimated cost of \$517,689 which includes the owner and soft costs for the project. Troy states the Eckman contract of \$3,211,711 is a guaranteed maximum price, the \$517,689 for soft costs and other possible expenses has some moving parts. But the Fire Station project should come in under the 3.7 budgeted by the voters.

Selectman J. Brunelle **motioned** for the Board of Selectmen to authorize the Town Administrator T. Brown to sign the Litchfield Fire Station contract in the amount of \$3,211,711. This amount does not include estimated owner and soft costs in the the amount of \$517,689.

Selectman K. Schaefer **seconds** the motion. **Vote carries 5-0-0.**

George Sansoucy, PE, LLC Contract - Eversource Tax Appeal

Town Administrator T. Brown tells the Board the Town received a proposal from George Sansoucy to provide representation in the PSNH (Eversource) 2015 Tax Appeal (they believe they should not be billed for their utility poles, and conduates that are in the towns right-of-way. PSNH (Eversource) filed this Appeal Statewide. Billing will be split equally between all towns that join this effort. Currently there are 70 towns that have signed on with Mr. Sansoucy. Troy mentions the Board may recall Mr. Sansoucy represented the Town in the Pennichuck abatement case that was recently settled. He tells the Board the estimated cost is about \$5,000 per year. He anticipated the matter should be resolved within 1.5 to 2 years. Troy thinks a group approach will be best and most cost efficient to handle this matter.

The Mitchell Group (our legal counsel) is billing this matter as a group effort as well.

Selectman K. Bourque **motioned** for the Board of Selectmen to approve and authorize George Sansoucy to provide representation for the Town of Litchfield in a joint effort with 70 other Towns. Regarding the PSNH (Eversource) 2015 tax appeal
Selectman J. Brunelle **seconds** the motion. **Vote carries 5-0-0.**

Roy Memorial Park Access Gate

Troy tells the Board it recently came to his attention that the Roy Memorial Park access gate is not locked. This creates a safety concern because vehicles have unrestricted vehicle access to Darrah Pond, basketball courts and playing fields. Vehicles can drive on the playing fields, beach area, basketball courts when activities are ongoing. Troy mentions a few weeks ago there was an incident in Maine when a woman drove her car onto a baseball field and killed one of the coaches. He has discussed this issue and his concerns with the Recreation Commission, Fire Chief and Police Chief. Both Chief's recommend that the gate be locked at all times. The Recreation Commission Chairperson John Bryant informed him that the gate use to always be locked for safety reasons. But was asked by the Board of Selectmen to leave it open to allow residents access to Darrah Pond. By having unrestricted access it also creates the opportunity for individuals to damage town buildings and fields, illegal dumping of trash and environmental damage to and around Darrah Pond.

John Bryant, Recreation Commission Chairperson informed Troy that the gate is designed so it can be closed but still allow wheelchair/ADA access. If the gate is locked, residents will need to carry kayaks and canoes to Darrah Pond and group organizations will need to manage the gate key.

Chairman B. Lemire states he was always under the impression the gate was locked.

John Bryant tells the Board he has no issues or concerns with the locking of these gates. He explains how a chain of locks was done before, allowing everyone to have a key to access the gate (coaches, emergency personnel etc.).

Board of Selectmen are in full agreement with this and feel the gate should be locked.

Elderly Exemption Limits Review

Town Administrator T. Brown mentions he had a resident notify him that he was going to work with a group of folks about putting together a Petition Warrant Article to amend the town's Elderly Exemptions. Troy states he has shared an email with the Board this resident sent him and mentions he has discussed having the Board look at RSA 72:39a & b in the past to see if the limits need adjusting. But would like everyone to review the RSA to see if they are in favor of any adjustments this way the Board of Selectmen can endorse and support this Warrant Article in March. So Troy has shared the town's exemption policy with the Board for their review.

TOWN OF LITCHFIELD, NH ELDERLY EXEMPTIONS Rsa 72:39 a & b

The Town of Litchfield provides Elderly Exemptions for all Litchfield residents who are at least 65 years of age as of April 1st and meet income and asset limits. In order to qualify, applicants

must be a NH resident for at least three (3) years as of April 1st and must own and reside in the their property.

INCOME LIMITS:

Single Applicant - \$30,000

Married Applicants - \$45,000

ASSETS LIMITS:

\$300,000 excluding Litchfield residence and up to 2 acres of land

EXEMPTION AMOUNT: (\$22.49)

Age 65 to 74 - \$50,000 off assessed value

Age 75 to 79 - \$80,000 off assessed value

Age 80 + - \$125,000 off assessed value

Troy states these limits are currently recommended by the Board of Selectmen and set by Town vote.

Board agrees to have Troy conduct a survey of comparable towns to see how Litchfield compares, and report back with the information at one of the Board of Selectmen's next meetings.

Troy will reach out to the resident to update him on the discussion this evening.

2018/2019 Snow Plow Contracts

Town Administrator T. Brown reminds the Board this conversation started when they were updating the town Purchasing Policy, and discussed this at the last meeting. He states there are two contracted town plow driver positions open, he came to the Board asking how they wished for him to recruit for the positions. In the past the practice had been for the Road Agent to find someone and secure the contracts with the drivers. However, when having this discussion at the last meeting, some members felt all the positions needed to be put out to a formal RFP process, not just the two current openings. After discussions regarding how to go about this process the Board asked him to contract the towns legal counsel to get their opinion on the matter. Troy states he was taken aback by this request, because in the past the plow contractors if willing to plow have always had their contracts renewed each year. This is due to the towns investment in the equipment installed to their vehicles and the agreements made on each side (it is a unique set of circumstances and not the normal fit for a bidding request). Troy mentions he asked the Road Agent for the existing contracts for the Board and Legal Counsel to review, but has not been provided with the contracts as of yet. So he is not sure if there were contracts or just verbal agreements, and this played a big part in the legal opinion given by Laura, which he shared with the Board. He states it is now left for the Board to make a decision, if they wish to open this up and request proposals for all contractors or for the two needed positions (taking a chance of alienating the existing drives and they leave).

Chairman B. Lemire states it is legal counsels recommendation the Board go through a formal RFP process which includes all contractors. Laura mentioned once a contract is signed for the 2018-2019 year, if the BOS is happy with their service, they can add them to the exempt list during the annual review process and they will not have to go through the full process again the following year.

Selectman J. Brunelle asks what happens with the drivers that the town equips their vehicles, time and money has been put into these drivers, and believes they should be exempt or grandfathered in this process as has been done in the past. But correct any current issues moving forward.

Selectman K. Bourque discusses the guaranteed hourly rate and contracted minimum of \$8,000 (per driver) for the season, which he states they receive even if it is a mild winter.

Selectman B. Lemire states Laura's wording is clear regarding if there is no contract on file, and how the Board should move forward. He states we asked for a legal opinion and have to follow that advice.

Troy and the Board discuss the issue and the legal opinion from counsel and some interpret the opinion differently.

Selectman K. Bourque states just cuz something has been done a certain way in the past, it does not mean it has to continue as such, especially if it is incorrect.

The Board agrees they would like to see the contracts if they exist and state copies need to be filed here at the town offices from now on.

Troy states he will speak with the Road Agent regarding getting copies of the contracts and update the Board at the next meeting.

Police/Dispatch Union Negotiations

Chairman B. Lemire states the Police/Dispatch Union has asked to commence negotiations. So he has asked Troy to share the current contract with the Board, and would like to hold a non-public meeting with the Board to discuss negotiations and how the Board wishes to move forward with these discussions. He believes the Board needs some professional assistance with the negotiating process. He mentions he is not a professional contract negotiator and felt he was at a disadvantage last time representing the Board.

Selectman J. Brunelle states the Board has never need professional help in the past.

Chairman B. Lemire mentions he understands that, but feels things have become more complicated and thinks it would be in the Board/Town's best interest to possibly have some assistance.

Selectman J. Brunelle tells the Board no one knows what the Union's requests are as of yet, so declare who from the Board will be on the negotiating team and see what the first meeting brings and if they feel expert advice is needed move forward from there.

Chairman B. Lemire would like input from the Board first to see if there are any changes anyone would like or concerns they may have, before starting any discussions with the Union.

Board agrees at the beginning of the next meeting to have a non-public discussion (after the groundbreaking of the Fire Station) to address if the Board has any concerns or changes.

Administrator Report

Town Administrator T. Brown tells the Board the MRI Feasibility Study for the DPW is underway. MRI has been on site at the Town twice and have conducted some conference calls as well.

There goal is to have something in writing for the Board sometime late August/September.

Troy mention the Riverside Cottage located across from the current Fire Station/Church, the Litchfield Community Church owns the building, but reached out to him awhile ago asking if the

Town had any interest in acquiring or taking ownership of the property, then possibly leasing it back to the Church for \$1.00 or something like that. He has sent out an email trying to gather some information on the building/property. The Church has not made a decision regarding selling this building, but are looking for ways to reduce costs to the Church, and are reaching out to see if the Town has an interest. Troy states the Town owns the property on both side of this building and there have been informal discussions from the Conservation Commission about acquiring the property in the past. He states the building is old and is in need of a lot of updating.

Chairman B. Lemire asks Troy to have a discussion with the Conservation Commission to see if they have any interest and let the Board know what they have to say. He feels the Town may not be in a position to acquire the building at this time.

Selectman K. Schaefer mentions if the Conservation Commission would purchase the building would it then fall under the Town's jurisdiction to maintain, if so he wonders if the Town would be better off just purchasing it themselves.

Troy states he will reach out to the Commission and gather some additional information and update the Board at a future meeting.

Troy also tells the Board the Town Hall door/ADA paddles have been installed.

He mentions tomorrow he will be at Exeter High School attending an information workshop regarding the PFOA matter. He states there is a public EPA informational meeting regarding the PFOA issues also happening this evening, and mentions the Towns Attorney is attending, to listen and to provide a statement. He will update the Board.

Troy also mentions he will be on vacation next week over the July 4th holiday, but will be available by phone or email.

Selectman Reports

Selectman S. Webber, nothing from the Planning Board to report.

Selectman J. Brunelle, nothing from the Budget Committee to report

Selectman K. Schaefer, nothing from the Recreation Commission to report

Selectman K. Bourque, nothing from the Conservation Commission to report.

Chairman B. Lemire mentions there was a legislation hearing regarding the postponement of Town Meeting, and allowing the Secretary of State to be the sole decision maker, instead of the Town Moderator such as how Litchfield governs. The Town had specifically asked our State Senator to vote against this bill, but he regrets to say she chose to vote in favor of the Bill.

Chairman B. Lemire states the Bill was killed in the House, and now has to go back to square one of the Bill process again. So he mentions moving forward there will be numerous bills in both the House and Senate represented for both sides of the issue going forward.

Items moved from consent - None

Other Business - None

Fire Station Groundbreaking Ceremony - Will be held on Monday, July 9th at 5:30pm

Selectman J. Brunelle **motioned** for the Board of Selectmen to adjourn the public portion of the meeting to go into a non-public session per RSA 91-A:3,II(d) - Buying & Leasing of Real Property and RSA 91-A:3,II(a) - Compensation Selectman K. Bourque **seconds** the motion. Roll call vote - Selectman K. Bourque (yes), Selectman J. Brunelle (yes), Selectman B. Lemire (yes), Selectman S. Webber (yes) and Selectman K. Schaefer (yes). **Vote carries 5-0-0.**

Selectman K. Schaefer motioned to adjourn the meeting at 7:40pm and seal the nonpublic minutes until September 1, 2018 because the disclosure would render the proposed action ineffective Selectman J. Brunelle seconds the motion. Roll call vote - Selectman B. Lemire (yes), Selectman J. Brunelle (yes), Selectman K. Bourque (yes), Selectman S. Webber (yes) and Selectman K. Schaefer (yes). **Vote carries 4-0-0.**

The next Board of Selectmen's meeting will be on July 9, 2018 at 6:00pm at Town Hall

Brent T. Lemire, Chairman

John R. Brunelle, Vice Chairman

Kevin C. Bourque

Kurt D. Schaefer

Steven J. Webber