



Proposed Budget

Litchfield

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-23-2019

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Cynthia A Couture	Chair	Cynthia A Couture
Jessica L Martin	member	Jessica L Martin
Reina Hodelkins	member	Reina Hodelkins
Keri B. Douglas	Vice Chair	Keri B. Douglas
Jennifer Barger	member	Jennifer Barger
Nicole Fordey	member	Nicole Fordey

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$136,861	\$134,155	\$133,136	\$0	\$133,136	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$106,735	\$113,657	\$110,193	\$0	\$110,193	\$0
4150-4151	Financial Administration	02	\$446,935	\$466,201	\$483,335	\$0	\$483,335	\$0
4152	Revaluation of Property	02	\$73,053	\$50,702	\$50,752	\$0	\$50,752	\$0
4153	Legal Expense	02	\$42,218	\$65,000	\$60,000	\$0	\$60,000	\$0
4155-4159	Personnel Administration	02	\$617,073	\$633,871	\$649,804	\$0	\$649,804	\$0
4191-4193	Planning and Zoning	02	\$31,188	\$44,539	\$43,689	\$0	\$43,689	\$0
4194	General Government Buildings	02	\$89,313	\$93,674	\$101,587	\$0	\$101,587	\$0
4195	Cemeteries	02	\$8,337	\$7,483	\$7,483	\$0	\$7,483	\$0
4196	Insurance	02	\$59,923	\$60,536	\$62,651	\$0	\$62,651	\$0
4197	Advertising and Regional Association	02	\$16,178	\$15,520	\$16,064	\$0	\$16,064	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,627,814</b>	<b>\$1,685,338</b>	<b>\$1,718,694</b>	<b>\$0</b>	<b>\$1,718,694</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$1,687,034	\$1,814,987	\$1,895,031	\$0	\$1,895,031	\$0
4215-4219	Ambulance	02	\$56,492	\$62,500	\$67,500	\$0	\$67,500	\$0
4220-4229	Fire	02	\$972,243	\$1,075,353	\$1,154,012	\$0	\$1,154,012	\$0
4240-4249	Building Inspection	02	\$65,754	\$83,179	\$100,681	\$0	\$100,681	\$0
4290-4298	Emergency Management	02	\$14,365	\$14,522	\$15,272	\$0	\$15,272	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$2,795,888</b>	<b>\$3,050,541</b>	<b>\$3,232,496</b>	<b>\$0</b>	<b>\$3,232,496</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	02	\$16,514	\$35,850	\$36,225	\$0	\$36,225	\$0
4312	Highways and Streets	02	\$842,283	\$864,389	\$671,899	\$0	\$671,899	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$12,876	\$13,250	\$13,000	\$0	\$13,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$871,673</b>	<b>\$913,489</b>	<b>\$721,124</b>	<b>\$0</b>	<b>\$721,124</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration	02	\$370,737	\$393,785	\$408,100	\$0	\$408,100	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$370,737</b>	<b>\$393,785</b>	<b>\$408,100</b>	<b>\$0</b>	<b>\$408,100</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	02	\$29,445	\$32,905	\$33,055	\$0	\$33,055	\$0
4414	Pest Control	02	\$20,762	\$19,415	\$19,415	\$0	\$19,415	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$2,320	\$2,320	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$52,527</b>	<b>\$54,640</b>	<b>\$52,470</b>	<b>\$0</b>	<b>\$52,470</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	02	\$985	\$10,000	\$4,000	\$0	\$4,000	\$0
<b>Welfare Subtotal</b>			<b>\$985</b>	<b>\$10,000</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	02	\$74,569	\$96,102	\$94,748	\$0	\$94,748	\$0
4550-4559	Library	02	\$258,318	\$258,318	\$264,713	\$0	\$264,713	\$0
4583	Patriotic Purposes	02	\$1,574	\$1,250	\$1,250	\$0	\$1,250	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$334,461</b>	<b>\$355,670</b>	<b>\$360,711</b>	<b>\$0</b>	<b>\$360,711</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$3,089	\$2,860	\$1,398	\$0	\$1,398	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$3,089</b>	<b>\$2,860</b>	<b>\$1,398</b>	<b>\$0</b>	<b>\$1,398</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

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ORIGINAL

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	02	\$0	\$0	\$84,600	\$0	\$84,600	\$0
4721	Long Term Bonds and Notes - Interest	02	\$0	\$0	\$174,359	\$0	\$174,359	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$0</b>	<b>\$1</b>	<b>\$258,960</b>	<b>\$0</b>	<b>\$258,960</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$26,940	\$26,940	\$0	\$0	\$0	\$0
4903	Buildings		\$1,858,250	\$3,750,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$1,885,190</b>	<b>\$3,776,940</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$6,757,953</b>	<b>\$0</b>	<b>\$6,757,953</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	05	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Town Earned Time Accrual Expendable Trust Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	06	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Technology &amp; Communication Expendable Trust Fund</i>					
<b>Total Proposed Special Articles</b>			<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
0000-0000	Collective Bargaining	03 <i>Purpose: Police Contract</i>	\$37,909	\$0	\$37,909	\$0
4415-4419	Health Agencies, Hospitals, and Other	04 <i>Purpose: Human Services and Health Agencies</i>	\$25,000	\$0	\$25,000	\$0
4901	Land	07 <i>Purpose: Land Purchase</i>	\$90,000	\$0	\$90,000	\$0
<b>Total Proposed Individual Articles</b>			<b>\$152,909</b>	<b>\$0</b>	<b>\$152,909</b>	<b>\$0</b>



**New Hampshire**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$40,240	\$10,000	\$10,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$3,955	\$3,000	\$3,000
3186	Payment in Lieu of Taxes	02	\$30,254	\$29,000	\$29,000
3187	Excavation Tax	02	\$2,286	\$3,000	\$3,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$32,238	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$108,973</b>	<b>\$75,000</b>	<b>\$75,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$2,787	\$1,450	\$1,450
3220	Motor Vehicle Permit Fees	02	\$1,913,533	\$1,800,000	\$1,800,000
3230	Building Permits	02	\$44,992	\$36,600	\$36,600
3290	Other Licenses, Permits, and Fees	02	\$32,315	\$29,700	\$29,700
3311-3319	From Federal Government	02	\$362	\$350	\$350
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,993,989</b>	<b>\$1,868,100</b>	<b>\$1,868,100</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$433,389	\$433,389	\$433,389
3353	Highway Block Grant	02	\$205,588	\$205,704	\$205,704
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$179	\$179	\$179
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$639,156</b>	<b>\$639,272</b>	<b>\$639,272</b>





**New Hampshire**  
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**Revenues**

<b>Account</b>	<b>Source</b>	<b>Article</b>	<b>Actual Revenues for period ending 12/31/2018</b>	<b>Selectmen's Estimated Revenues for period ending 12/31/2019</b>	<b>Budget Committee's Estimated Revenues for period ending 12/31/2019</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$18,875	\$15,273	\$15,273
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$18,875</b>	<b>\$15,273</b>	<b>\$15,273</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	02	\$0	\$1	\$1
3502	Interest on Investments	02	\$60,017	\$25,000	\$25,000
3503-3509	Other	02	\$43,026	\$4,451	\$4,451
<b>Miscellaneous Revenues Subtotal</b>			<b>\$103,043</b>	<b>\$29,452</b>	<b>\$29,452</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	07, 05, 06	\$0	\$190,000	\$190,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$2,864,036</b>	<b>\$2,817,097</b>	<b>\$2,817,097</b>



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**Budget Summary**

<b>Item</b>	<b>Period ending 12/31/2018</b>	<b>Selectmen's Period ending 12/31/2019 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2019 (Recommended)</b>
Operating Budget Appropriations		\$6,757,953	\$6,757,953
Special Warrant Articles	\$77,500	\$100,000	\$100,000
Individual Warrant Articles	\$78,240	\$152,909	\$152,909
<b>Total Appropriations</b>	<b>\$6,370,764</b>	<b>\$7,010,862</b>	<b>\$7,010,862</b>
Less Amount of Estimated Revenues & Credits	\$2,555,775	\$2,817,097	\$2,817,097
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,814,989</b>	<b>\$4,193,765</b>	<b>\$4,193,765</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,010,862</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$84,600
3. Interest: Long-Term Bonds & Notes	\$174,359
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$258,959
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$6,751,903</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$675,190
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$37,909
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$7,686,052</b>